



Clerk of Circuit Court

2023 Annual report

Melanie Leutenegger

7-18-2024

<https://greencountycourts.com>

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To the Honorable Chairman and Board of Supervisors of Green County:

The following is the Annual Report of the Clerk of Circuit Court's office from  
January 1, 2023 through December 31, 2023.

Respectfully submitted,

Melanie Leutenegger

Clerk of Circuit Court

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**Green County**

**Clerk of Circuit Court and Staff:**

**Melanie Leutenegger Clerk of Circuit Court**

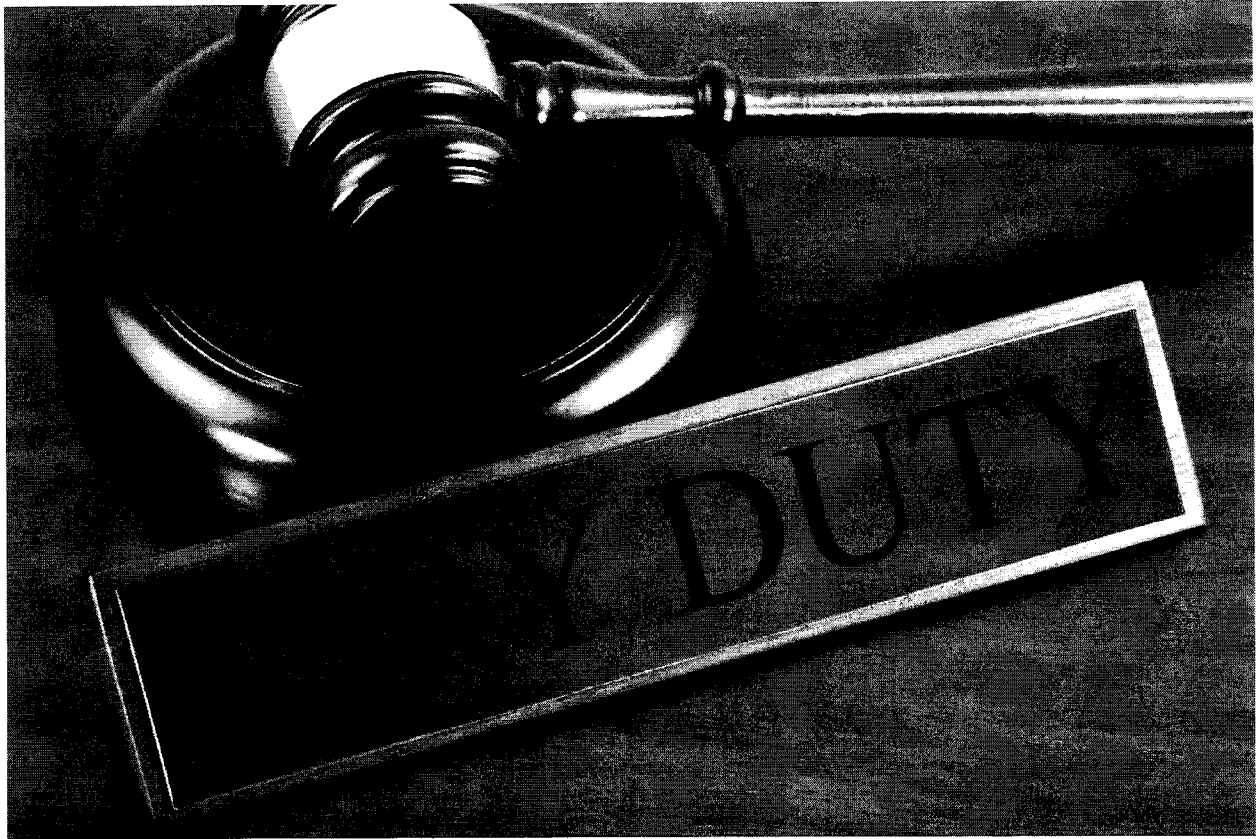
**Heather Coffey Chief Deputy**

**Abby Larson Traffic/Court Clerk**

**Thomas Gunnell Court Clerk /Small Claims**

**Heather Ellefson Jury Clerk**

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## 2023 Jury Trials

Total number of Jury Trials.....3

Total Number of Trial Day.....7 days

Total Costs of 2022 Jury Trials...\$5616.22

Case-Related Expenditure

Interpreter Fees...\$23,107.30

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## CASE FILINGS

CLERK OF COURT	2019	2020	2021	2022	2023
Felony	244	230	200	234	236
Misdemeanor	219	163	150	170	155
<b>Criminal Traffic</b>	<b>108</b>	<b>132</b>	<b>139</b>	<b>124</b>	<b>76</b>
Traffic/ <i>Forfeiture</i>	3363	3782	3821	2395	3529
Civil	217	203	217	201	237
Paternity	31	53	56	57	77
<b>Divorce/Family</b>	<b>186</b>	<b>134</b>	<b>159</b>	<b>169</b>	<b>171</b>
Small Claims - UNcontested	641	547	560	622	417
<b>Small Claims - contested</b>	<b>50</b>	<b>48</b>	<b>30</b>	<b>44</b>	<b>28</b>
Garnishments (SC & CV)	442	159	119	119	119
TOTAL COCC	5501	5451	5451	4135	5045

REGISTER IN PROBATE	2019	2020	2021	2022	2023
Probate/Wills w/o Probate	90	110	106	150	100
Mental Commitments	16	24	32	22	20
Terminate Parental Rights	8	15	5	7	7
Adoptions	12	21	8	10	8
<b>Guardianships</b>	<b>18</b>	<b>28</b>	<b>22</b>	<b>20</b>	<b>16</b>
JV CHIPS	30	9	28	11	29
<b>JV Delinquency</b>	<b>48</b>	<b>19</b>	<b>16</b>	<b>11</b>	<b>9</b>
JV Mental	16	6	5	6	6
<b>JV Ordinance</b>	<b>148</b>	<b>74</b>	<b>87</b>	<b>125</b>	<b>102</b>
TOTAL PROBATE	386	306	309	362	297

<b>OVERALL CASE TOTALS</b>	<b>6203</b>	<b>5887</b>	<b>5757</b>	<b>4497</b>	<b>5760</b>
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OTHER DUTIES	2019	2020	2021	2022	2023
Occupational Licenses	2	1	2	0	0
Judgements-Liens-Tax	4385	2233	2780	3508	3356

*Probate & Juvenile cases are administered by the Register in Probate*

# Clerk of Circuit Court Revenue Summary 2023

<b><i>Revenue from State:</i></b>	
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Circuit Court Support Payment	136,912.84
Guardian ad Litem (GAL) Payment	50,969.00
Interpreter Reimbursements	4,687.84
<b>Total Revenue from State:</b>	<b>\$ 192,569.68</b>

<b><i>Statutory Fines, Forfeitures, and Surcharges</i></b>	
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State Fines & Forfeiture(County Share)	1,930.82
County Ordinance Forfeitures	44,320.36
Ignition Interlock Device Surcharge	3,052.27
Occupation Driver's License Surcharge	-
State Forfeiture under ch. 348	1,733.80
State Fines & Forfeiture under 341-347 & 349 & 351	20,211.07
<b>Total Statutory Fines, Forfeitures and Surcharges</b>	<b>\$ 71,248.32</b>

<b><i>Statutory Fees For Services</i></b>	
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Criminal & Civil Action Fees	36,043.55
Clerk of Court child Support Fee	490.00
Family Counseling Service Fee	2,945.00
Mediation Fee	-
Other Clerk of Court Fees	8,475.95
Copy Fees (Clerk of Court & Probate)	4,716.95
Administrative Fees	911.40
Interest on Judgments	2,042.20
Jury Demand Fee	2,196.00
Municipal Forfeiture Fee	8,095.00
Probate Fees	-
Restitution Fee 10 %	961.52
	<b>\$ 66,877.57</b>

<b><i>Recoupment of Expenses and Other Revenue:</i></b>	
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Recoupment of Attorney Legal Services Paid by the County	8,988.00
Recoupment of GAL Legal Services Paid by the County	31,485.79
Recoupment of Legal Fees (SPD), DLQ, Chips & JIPS	2,850.35
Recoupment of Extradition Costs	10,262.00
Bond/Bail Forfeitures Recovered	-
Interest Earned on Bank Accounts and Investments	2,552.55
Service fees	322.03
<b>Total Recoup of Exp. and Other Revenue</b>	<b>\$ 56,460.72</b>

<b><i>Total Revenue</i></b>	<b>\$ 387,156.29</b>
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**Summary Revenue submitted to the State of Wisconsin  
Collected by the Clerk of Circuit Court Office**

Circuit Court Fees Payable CCFP	55,786.05
CCAP Fee Payable CFP	22,617.85
Nat Res Rest Surcharge	468.61
Nat Res Surcharg	0.00
Dom Abuse Surcharg	3,558.90
Driver Improvement Surcharge	19,538.71
Victim/Wit Surcharge Part A	542.00
Victim/Wit Surcharge Part B & C	259.00
VWC	22,556.67
State F/F ch. 348	0.00
State F/F ch. 341	20,211.11
Penalty Surcharge	54,096.84
Court Support Service Surcharge	234,102.00
Drug Abuse Surcharge	0.00
DNA Analysis Surcharge	44,737.89
Crime Lab and Drug Surcharge	35,601.00
Juvenile Legal Fees	383.26
Truck Driver Education Surcharge	168.91
Drug Offender Diversion Surcharge	30.00
Wildlife Violator Compact Surcharge	40.00
<b>Total Revenue Collected and submitted to the Sate</b>	<b>\$514,698.80</b>

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## Summary Revenue Retained by the County for Other County Budgets 2023

County Ordinance Forfeiture	44,320.59
Driver Improvement Surcharge	31,211.20
Jail Assessment Surcharge	25,204.06
Recoupment of Juvenile Custody Costs Paid by the County	969.11
Recoupment of Medical/Psychological Services Paid by the County	1,333.00
Service Fees	322.00
<b>Total Revenue retained by other County Budgets</b>	<b>\$103,359.96</b>

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