

GREEN COUNTY INFORMATION TECHNOLOGY COMMITTEE MINUTES

DATE: Thursday, October 27, 2022

TIME: 5:00 PM

LOCATION: Green County Government Services Building
Information Technology Office - IT Conference Room

Members Present:

Kathy Pennington
Jody Hoesly (V)
Melissa Even
David Bristow
Will Oemichen

Others Present:

Ryan Camron

The meeting was called to order at 5:01 PM by the Chair, Pennington.

Motion by Bristow, seconded by Even to approve the minutes of the September 29th, 2022 meeting. Motion carried on a voice vote.

Motion by Oemichen, seconded by Even to approve bills as presented for a total amount of \$60,587.26 for October 2022. Motion carried on a voice vote.

Camron presented the Director's report. Committee discussion took place related to operations, financials, broadband, and strategic planning. Camron gave an update on SWWRPC Strategic Broadband Planning and the Broadband coordinator position. Proposals are expected to be distributed prior to November's meeting.

Camron presented revisions to the Information Technology Policy to reflect committee changes and technology updates. Committee discussion took place if Cybersecurity Awareness training should be included in the policy. Camron will update the policy once the Cybersecurity Awareness program/practices have been put in place. **Motion by Oemichen, seconded by Bristow to approve the Information Technology Policy as presented and forward to the Personnel Committee for approval. Motion carried on a voice vote.**

Camron presented revisions to the Disaster Recovery/Contingency Plan to complement the Incident Response Policy adopted at the September meeting. **Motion by Hoesly, seconded by Even to approve the Disaster Recovery/Contingency Plan as presented. Motion carried on a voice vote.**

Chair Pennington discussed the November meeting being scheduled on Thanksgiving. Discussion took place on alternative dates for the meeting. Committee as a whole elected to meet on November 17 at the normally scheduled time.

Camron presented a quote to replace the County's Wireless Controllers due to the current maintenance status and risk to the County's wireless infrastructure. Committee discussion took place. **Motion by Even, seconded by Oemichen to approve the purchase of New Wireless Controllers in the amount of \$23,350.60 utilizing IT non-lapsing funds. Motion carried on a voice vote.**

Motion by Oemichen, seconded by Even to adjourn at 6:15 PM. Motion carried on a voice vote.