

Green County Law Enforcement Committee
Meeting Minutes from October 12, 2021

Members Present:

Richard Thoman, Chairperson
Joe Snow, Vice-Chairperson
Aaron Withee
Alex Lonien

Non-members Present:

Dana Weber, Recording Secretary
Sheriff Jeffrey Skatrud
EMG Director Tanna McKeon

1. Verified that door is unlocked.
2. Meeting called to order @ 5:45 p.m. by Chairperson Richard Thoman.
3. **Approve minutes of previous regular meeting:** Motion to approve minutes of the previous meeting by Aaron Withee; 2nd by Alex Lonien. Motion carried.
4. **Review Emergency Management updates:** Emergency Management (EMG) Director Tanna McKeon advised that the 2021 EMPG and EPCRA grant reports have been submitted. Director McKeon advised she is planning a tabletop exercise for the City of Monroe on December 1. The Monroe Airport exercise was done on September 21. EMG Director McKeon updated the committee that GCEM is hosting a Debris Management course on November 10-12 at the New Glarus Fire Department. EMG Director McKeon advised the committee on upcoming trainings and webinars that she and Gary Ziegler will be attending. EMG Director McKeon updated the committee on the FEMA Mitigation Grant buy out on the Martintown residence. EMG Director McKeon briefed the committee on the Covid-19 operations in the county and the EOC continues to meet twice a month.
5. **Review and possible updates on Radio System:** Sheriff Skatrud briefed the committee that the towers are almost completed and testing will start in the next couple of weeks. The radio system will be going live around the 2nd week of December.
6. **Training Requests:** Sheriff Skatrud had the following training requests:
 - 1) EMG Director Tanna McKeon to attend WI Public Private Partnership P3/DARES Summit in WI Dells, WI, November 1-2nd, with 1 overnight with WEM paying for all costs.
 - 2) A Dispatcher to attend Active Shooter Telecommunication training at WI Rapids, WI, October 14, with 1 overnight and registration fee of \$270.00;
 - 3) A deputy to attend SWAT Command Decision Making training on January 17-21 in Jefferson, WI with 4 overnights and a registration fee of \$750.00.Joe Snow made a motion to approve the training requests; 2nd Alex Lonien. Motion carried.
7. **Review Jail Population and jail medical issues:** Sheriff Skatrud advised that the jail housed 42 inmates in August and 37 inmates in September, and there were 27 inmates incarcerated last year at this time. Sheriff Skatrud indicated that there are 8 inmates on the bracelet program. Sheriff Skatrud advised that there was one transport to the Emergency room and they came back to the jail the same day.

8. Review Public Safety and Department updates: Sheriff Skatrud updated the committee that the lead dispatcher has resigned and he will stay on part time. Sheriff Skatrud advised that the department has openings for patrol deputies, mail jailers and 2 dispatchers.

9. Review and approve vacating community deputy position and creating jail corporal position: Sheriff Skatrud advised that he would like to take the vacated Dare/Liaison deputy position and create a Jail Corporal position, which will be like an officer in charge on nights in the jail.

Sheriff Skatrud indicated that the department would not fill the vacated Dare position but would like this new job classification added for the needs of the department.

Aaron Withee made a motion to approve the Jail Corporal job classification and to forward to the Personnel Committee for approval; 2nd by Alex Lonien. Motion Carried.

10. Review monthly Budget: Sheriff Skatrud indicated that the department budget looks to be on track and the department has spent 70.6% of the budget.

11. Audit bills: The Department Bills were reviewed and signed. A motion was made by Joe Snow and seconded by Alex Lonien to approve the bills. Motion carried.

12. Next Meeting: Next meeting date is on Tuesday, November 9, 2021, at 5:45 p.m.

Alex Lonien moved to adjourn and Aaron Withee seconded. Motion carried. Meeting adjourned at 6:26 p.m. by Chairman Thoman.

Submitted by Dana Weber