

Green County Highway Committee Meeting Minutes Monday, September 13, 2021

The Green County Highway Committee met at 9:00 a.m. on Monday, September 13, 2021 at the Green County Highway Department located at 2813 6th Street, Monroe, Wisconsin. Members present were: Chairman Harvey Mandel, Vice Chairman Russ Torkelson, Secretary Jeff Williams and Kristi Leonard. Absent Mark Gundlach. Others present were Commissioner Chris Narveson, Jami Thomm, Amy Bartlett, John Schumacher, and Eric Wild.

Chairman Harvey Mandel called the meeting to order at 9:01 a.m.

Agenda amended to add approval of 2020 Financial Report of Highway Operations. Motion made by Kristi Leonard and seconded by Jeff Williams to approve the amendment. Voice vote with all "ayes"; motion carried.

Approval of 2020 Financial Report of Highway Operations. Motion made by Kristi Leonard and seconded by Jeff Williams. Voice vote with all "ayes"; motion carried.

A motion to approve the minutes from the July 28, 2021 Highway Committee and Property, Parks and Insurance Committee joint meeting and August 9, 2021 meeting was made by Russ Torkelson and seconded by Jeff Williams. Voice vote with all "ayes"; motion carried.

The Committee audited bills. A motion was made by Jeff Williams and seconded by Russ Torkelson to approve the bills for the amount of \$934,983.46 for the month of August. The motion carried.

Patrol Superintendent John Schumacher reported CTH DR culvert has been replaced with 30' extensions and sub surface line applied, bridge on STH 81 was overlaid with epoxy, replaced culvert liners on STH 104 & STH 69.

Commissioner Chris Narveson reported shop updates in Jim's absence. Patrol truck upfit completed by Madison Truck Equipment. Upon receipt chassis acceleration issues evident and returned to I-State for diagnostics and repairs. Chris reported Unit #179 actuals were not correct, and has been repaired and returned to the shop.

Office Manager Amy Bartlett reported that administrative training will begin for the TimePlus. Electronic time cards projected to go live at the end of November/beginning of December.

Discussion was held on the purchase of a mulching attachment for the mini excavator for the approximate cost of \$20,000.00. A motion was made by Russ Torkelson to approve the purchase and seconded by Jeff Williams. Voice vote with all "ayes"; motion carried.

Discussion was held on the proposed Highway Department ATV/UTV Route Application. A motion was made by Kristi Leonard and seconded by Russ Torkelson to approve the application. Motion carried.

Discussion was held on the 2021 county annual bridge aid in the amount of \$30,667.75. A motion was made by Kristi Leonard to approve the amount and seconded by Jeff Williams. Voice vote with all "ayes"; motion carried.

A motion was made to approve Office Manager and Parts Manager's attendance at the WisDOT/CHEMSPRO training in Eau Claire for two overnight stays by Kristi Leonard and seconded by Russ Torkelson. Voice vote with all "ayes"; motion carried.

A motion was made for Commissioner to attend WCHA Fall Commissioner Training Conference in Hayward for two overnight stays by Kristi Leonard and seconded by Russ Torkelson. Voice vote with all "ayes"; motion carried.

The Committee discussed and reviewed the Commissioner's proposed 2022 budget. Chris advised on the budget being \$300,000.00 over budget compared to last year's budget. Finance to use lapsing funds. The construction, winter maintenance and new equipment details were discussed. Chris advised on required funding for an approximate amount of \$440,000.00 for two bridge construction projects for Sugar River Bridge on CTH C and Jordan Creek Bridge on CTH Y. A motion was made by Russ Torkelson to approve the budget and seconded by Jeff Williams. Voice vote with all "ayes"; motion carried.

Discussion was held on Matching monies to Local Municipalities. No action.

Discussion was held on replacing Searles Creek Bridge on CTH S. Chris informed the Committee on a 25-ton weight limit posted. Bridge will be replaced with a 65' of tube approved by Engineer. A motion was made by Kristi Leonard for the bridge repairs and seconded by Jeff Williams. Voice vote with all "ayes"; motion carried.

Highway Commissioner Chris Narveson provided information on the following items:

- a. Three employees will be attending WCHA Bridge Preservation & Controlling Invasive Weeds training on 10/20/21 at Walworth County Highway Dept.
- b. Chris advised the Committee he received a petition to not open CTH H for ATV/UTV route from a Resident in New Glarus.
- c. Chris provided the Committee with a football schedule from Ayres.
- d. Chris informed the Committee he submitted bridge applications for five bridges.

The next scheduled meeting date is October 11, 2021 at 9:00 a.m.

A motion to adjourn was made by Kristi Leonard and seconded by Russ Torkelson. The motion carried.

Jeff Williams
Secretary