

**GREEN COUNTY
HUMAN SERVICES BOARD MINUTES
Date: September 12, 2023**

Members Present: Mike Furgal, Russ Torkelson, Todd Larson, David Bristow, Linda Boll, Anita Huffman and Sarah Endicott. Will Oemichen attended via Zoom.

Members Excused:

Non-Members Present: Dan Williams, Hailey Laws, Morgan Kennison and Lisa Bergum.

1. **Call to Order:** Furgal called the meeting to order at 2:00 p.m.
2. **Approval of August 8, 2023, Minutes:** Motion by Larson, seconded by Boll to approve the August 8, 2023, Human Services Board meeting minutes as written. Motion carried with a unanimous voice vote.
3. **Public Comments (limited to 3 minutes each):** No public comments.
4. **Committee Reports:**
 - a. **Audit Sub-Committee – Action**
Torkelson reported on the meeting. Motion by Torkelson, seconded by Furgal to approve the August 16th, 2023 audit subcommittee meeting minutes. Motion carried with a unanimous voice vote.
 - b. **Aging & Disability Advisory Committee Report--- Information**
Furgal reported on the meeting.
 - c. **Regional Aging & Disability Resource Center Governing Board Report --- Information**
Torkelson reported on the meeting.
 - d. **Southwestern WI Community Action Program Board of Directors --- Information**
Furgal reported on the meeting.
 - e. **Marsh Country Health Alliance Report – Information**
Furgal reported on the meeting.
5. **Recommendation to Approve the 2024 – 2028 Coordinated Transit Plan:** Members received a copy of the draft 2024 – 2028 Coordinated Transit Plan. Aging Programs Coordinator, Morgan Kennison reported. Kennison said the plan was developed in partnership with Southwest Wisconsin Regional Planning Commission and Grant, Green, Iowa, Lafayette and Richland counties and included both a regional plan and individual county specific plans. The Green County plan identified needs and gaps in transportation services and set goals and actions needed to implement the plan. Board members discussed the need for a coordinated approach/clearing house regarding transportation/ride options throughout Green County. Kennison added that approval of this plan was required to receive federal funding. Motion by Huffman, seconded by Endicott to approve the 2024-2028 Coordinated Transit Plan. Motion carried with a unanimous voice vote. Full final approval pending County Board approval.
6. **Approval of contract over \$10,000 and less than \$75,000:**
 - a. **Hometown Assisted Living, Inc. Adult Family Home 8/31/23 – 12/31/23 \$16,940**
Williams explained this contract and the services provided. Motion by Boll, seconded by Larson to approve the contract for Hometown Assisted Living, Inc. Motion carried with a unanimous voice vote.
7. **Recommendation to approve contracts over \$75,000:**
 - a. **Bakari Center Residential Care Center 8/9/23 – 12/31/23 \$101,792.90**
Williams explained this contract and the services provided. Motion by Larson, seconded by Torkelson to approve the contract for Bakari Center. Motion carried with a unanimous voice vote. Full final approval pending County Board approval.

8. **Reclassification of Human Services employee based on Advanced Degree:** In accordance with the Green County Human Services Advanced Degree or Certification Policy, Williams requested Community Support Professional Amanda Ramsey be reclassified to Community Support Specialist, effective today, September 12, 2023. Motion by Huffman, seconded by Bristow to approve the reclassification. Motion carried with a unanimous voice vote.
9. **Approval of the 2024 Human Services Budget:** Members received a copy of the proposed 2024 budget. Laws explained that Budget A, included with the board packet, was the original proposed budget that included the new positions. Budget B, received at this meeting, was prepared at the request of the Finance Department for comparison purposes and did not include the new positions. Discussion followed about tax levy differences and increased fringe benefit costs, specifically health insurance. Laws and Williams reported on the proposed 2024 budget. Funding sources, expenses and any significant changes were discussed for each department or program for Budget A. Laws explained the differences in Budget B without the new positions. Non-lapse funding and tax levy usage by department were also discussed. Larson thanked Williams for his explanation of the increased tax levy usage and also his continued efforts to contain costs impacting tax levy. Motion by Torkelson, seconded by Huffman to approve Budget A and forward to Finance Department for approval on September 22nd with the understanding that the increase in tax levy is due to non-discretionary placement and increased salary and fringe costs. Motion carried with a unanimous voice vote.
10. **Approval of Out-of-County Training Requests and Human Services Board Member Expense Authorization Requests:** Williams said there were two additional trainings for the November Children Come First Conference in Wisconsin Dells. Registration cost was \$285.00 each plus \$180.00 total lodging. Motion by Endicott, seconded by Larson to approve the updated out-of-county training requests. Motion carried with a unanimous voice vote. There were no Human Services Board Member Expense Authorization Requests to approve.
11. **Directors Report:** Williams reported. Items included personnel changes.
12. **Committee Raised Topics -Items may only be discussed and any item requiring action must be placed on a future committee agenda:** There were no committee-raised topics.
13. **Establish Next Meeting Date & Time:** The next meeting will be Tuesday, October 10, 2023, at 2:00 p.m.
14. **Adjourn:** Motion by Larson, seconded by Boll to adjourn the meeting at 4:00 p.m. Motion carried with a unanimous voice vote.

Minutes submitted by:
Lisa Bergum
Account Clerk