

Green County Law Enforcement Committee
Meeting Minutes from September 12, 2023

Members Present:

Joe Snow, Vice-Chairperson
Mark Gundlach
David Tschudy
Isaiah Carlson

Non-members Present:

Dana Weber, Recording Secretary
Sheriff Jeffrey Skatrud
Chief Deputy Thomas Moczynski

1. Verified that door is unlocked-Social distancing exercised.
2. Meeting called to order @ 5:00 p.m. by Vice-Chairman Joe Snow.
3. **Approve minutes of previous regular meeting:** Motion to approve minutes of the previous meeting by Mark Gundlach; 2nd by Isaiah Carlson. Motion carried.
4. **Review Emergency Management updates:** Chief Deputy Thomas Moczynski advised that Emergency Management is working on an upcoming exercise that will take place in November.
5. **Training requests:** Sheriff Skatrud had the following training requests:
 - 1) Detective to attend DOJ/DCI ICAC (Internet Crimes Against Children) Training in Eau Claire, WI, on October 30-November 3 with four overnights and free registration;
 - 2) jail sergeant and jail corporal to attend the WI Jail Administrator's Conference in Green Bay, WI on October 4-6 with 3 overnights and registration fee of \$150.00

David Tschudy made a motion to approve the trainings; 2nd by Mark Gundlach. Motion carried.

6. **Review jail population and jail medical issues:** The jail housed an average of 51 inmates in August and there are 55 in the jail today. Sheriff Skatrud indicated that there are 5 inmates on the bracelet system. Sheriff Skatrud advised that the jail had 38 inmates at this time last year and the population is high.
7. **Discussion and possible approval of the Memorandum of Understanding(MOU) for 2024 with the Green County Deputies Association regarding schedule changes:** Sheriff Skatrud asked that the committee approve a Memorandum of Understanding (MOU) for 2024 with the Green County Deputies Associate(WPPA) to keep the schedule at 12 hours shifts. Sheriff Skatrud said that the current contract ends in December of 2024. Sheriff Skatrud updated the committee that this schedule has helped with the overtime and the employees seem to like this schedule.

David Tschudy made a motion to approve the Memorandum of Understanding (MOU) and extend it to the end of 2024 contingent on the approval of county board and the Green County Deputy Sheriff's Association; 2nd by Isaiah Carlson. Motion carried.

8. **Adjourn to closed session per Wis. State Statutes 19.85(1)(e) to consider to deliberate or negotiate the purchase of public property, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining requires closed session, Specifically: Discussion and possible action regarding cooperative agreement with the City of Brodhead for 911 Dispatch services.**
9. **Motion to go into closed session:**

Mark Gundlach made a motion to go into closed session at 5:10pm; 2nd by David Tschudy. Motion carried.

10. Reconvene to open session for discussion and possible action regarding matters discussed in closed session:

David Tschudy made a motion to reconvene to open session at 5:42pm; 2nd by Mark Gundlach. Motion carried.

David Tschudy made a motion to move forward with the Intergovernmental Cooperative Agreement for Emergency Dispatch Services and start negotiations with the City of Brodhead to take over dispatching services for Brodhead; 2nd by Mark Gundlach. Motion Carried with Isaiah Carlson opposing. The motion will be forwarded with Committee member Isaiah Carlson's objection noted.

11. Review and approve Public Safety and Department updates:

Sheriff Jeffrey Skatrud updated the committee that the department has a male jailer starting on Monday and this is the last jail vacancy. Sheriff Skatrud advised that there is one vacancy in patrol and the department had internal interviews this week to fill this position. The department will send a jailer to the patrol academy in January. Sheriff Skatrud advised that there is a dispatcher in training.

12. Review and approve proposed EMG/Sheriff 2024 budgets and 2023 projections:

Sheriff Skatrud went over the proposed Emergency Management and Sheriff Department budgets with the committee and explained the increases/decreases to the committee, along with the outlay items.

Sheriff Skatrud updated the committee on the Emergency Management budget and the budget decreasing is due to a retirement in the department. The department has also decreased hours for next year, therefore the wage and fringe has decreased for next year. Sheriff Skatrud advised that the Emergency Management budget has a decrease of 35.05% for next year.

Isaiah Carlson made a motion to approve the 2024 Emergency Management budget and send to Finance for approval; 2nd by Mark Gundlach. Motion carried.

Sheriff Skatrud updated the committee on the payroll and fringes and other department requests for the 2023 and the proposed 2024 budgets. Sheriff Skatrud advised that the department had a pay increase in July in order to retain employees and it has had a positive impact on the employees. Sheriff Skatrud indicated that the WPPA is currently working 12 hours shifts and there is a 3% increase next year for wage and fringe per the negotiated contract. All other staff members are receiving a 2% increase. Sheriff Skatrud advised that there are 21 step increases in 2024 for the current employees.

Sheriff Skatrud advised that the department is requesting that two additional 911 dispatchers be added to the staff for the 2024 budget. The City of Brodhead has reduced their dispatch hours, leading to an additional work load for the staff. Also, Green County will also begin the implementation of the Emergency Medical Dispatch (EMD), which requires the dispatcher to provide first aid instruction to a caller reporting a medical emergency, which ties up the dispatcher so this would require a second dispatcher to be on duty at all times. Also, per the E911 Public Safety grant that we are currently doing, requires this action to happen. The county is currently entering negotiations with the City of Brodhead to hopefully receive some compensation for taking over dispatch duties for their City.

Sheriff Skatrud advised that the department has not received squads this year due to a supply shortage and with the rotation, it would require us to order nine squads in 2024 to catch up at an increased cost of \$8,000/vehicle. The department will order seven vehicles and will increase the mileage on our current fleet to get by.

Sheriff Skatrud advised that the department is asking for one in-squad computer. Sheriff Skatrud indicated that the Mobile Command Unit is scheduled to be delivered, with the funding coming from non-lapsed and ARPA funding.

Sheriff Skatrud updated the committee that the county is now paying for the inmate prescriptions and biohazard waste disposal as this is no longer covered in our medical contract.

Sheriff Skatrud indicated that with the extra tower, there is an increase in electric costs. Sheriff Skatrud indicated that utility costs are up and the squad car deductible is now at \$5,000 so the squad collision prices repairs are also increasing.

Sheriff Skatrud advised the department budget for next year is increasing 12.21%, which just covers the department needs.

Mark Gundlach made a motion to approve the 2024 Sheriff Department budget and send to Finance for approval; 2nd by Isaiah Carlson. Motion carried.

- 13. Review monthly budget:** Sheriff Jeffrey Skatrud advised that the department has spent about 69.3 % of the budget thus far this year.
- 14. Audit bills:** The department bills were reviewed and signed. A motion was made by David Tschudy and seconded by Mark Gundlach to approve the bills. Motion carried.
- 15. Next meeting:** Next meeting date is tentatively scheduled for Tuesday, October 10 at 5:30p.m. Isaiah Carlson moved to adjourn and David Tschudy seconded. Motion carried. Meeting adjourned at 6:20 p.m. by Vice-Chairman Joe Snow.

Submitted by Dana Weber