

**Green County
Agriculture and Extension Education Committee
September 7, 2022
MINUTES**

The September 7, 2022, meeting of the Agriculture and Extension Education Committee was called to order at 8:33am by Extension Green County Ag and Extension Chair, Sue Nelson.

Members present were: Sue Nelson, Dawn Sass, Kathy Pennington, Peg Sheaffer, and Jerry Guth. Also present—Jayne Butts, Extension Green County Office Manager, Lynn Perkins, Area Extension Director, Jackie McCarville, Dairy Agriculture Educator, Ellen Andrews, 4-H Youth Development Educator, Bridget Mouchon, Health & Well-Being Educator, and Kathy Lange, FoodWise Educator.

Green County Educator Reports--Written Report for Educators

Nelson asked if there were any comments/questions for the written reports and no new questions were asked. On behalf of Victoria, Butts presented a listing for Green County Leader participants for the upcoming class.

In response to Victoria Solomon's written report piece about the Green County Electric Vehicle (EV) Charging Station Summit, Jerry Guth noted EV Stations are being discussed. The Courthouse is updating a transformer and it may be a good time to implement some EV charging stations with a cost sharing benefit.

Educator Presentation--Jackie McCarville, Extension Green County Agriculture Educator,

discussed her attendance at the recent Soil Sister "Share Day". Information, handouts, and knowledge are part of this event as an incentive for women getting into some sort of Agriculture. During lunch, an 8-minute round-robin method was used to move from table to table and discuss UW-Extension and their involvement in Agriculture. A handout, listing our Area 17 Agriculture Educators, was created and distributed at this event. The handout was then adopted in other counties with updates for their specifics.

Lasagna Love – Kathy Pennington discussed her involvement with the non-profit organization known as Lasagna Love that helps families in need. Families request a meal, "chefs" (volunteers who have went thru training) make it and deliver a Lasagna meal. Recipes can be allergy sensitive, gluten free, and other specifics as needed by family. Discussions have been made with Bridget Mouchon and Kathy Lange. Bridget may pass on information to the HCE (Home & Community Education Association) and Kathy may share with families who don't qualify for assistance. Peg Sheaffer suggested including Extension resources with deliveries for additional help for families.

Minutes Approval – Sass moved, Pennington seconded to approve the August meeting minutes. Motion passed.

Bill Approval – The committee reviewed the UW-Extension office bills for August 2022. Nelson moved to approve the August EFT payments totaling \$586.89 and the August check payments totaling \$8,607.44. Sass second. Motion passed.

Clean Sweep Program Updates

McCarville noted the grant application for 2023 has been approved for \$8,240.00 provided we return to our permanent site opening. In discussion with Matt Kauffman, Green County Landfill Manager, it was determined to provide a 2-day Clean Sweep event in 2022 on Friday, Oct 28, from 7:00am-2:30pm, and on Saturday, Oct 29, from 7:00am-11:30am. Signups will be made to help determine participation and Veolia will be providing staff, training, and receptacles, for a fee of \$577.50. This charge, plus charges incurred for disposing of the product collected, and advertising will be part of the program costs for 2022 and will be used to request grant money back for this year. Extension Green County will provide assistance to the Landfill for 2022. After 2022, the Clean Sweep program, along with grant filing, budgeting, etc. will transition to the Landfill Department in mid-2023.

Area Extension Director Updates

- **Lafayette County 4-H Educator Hiring**—Perkins noted Hailey Kammerude was hired as the educator and started September 1. She has experience as a 4-H Parent, 4-H Volunteer, farmer, and teacher.

- **Pesticide Applicator Training Updates** – Perkins noted changes are coming for the Pesticide Applicator Training Program with training being offered January through April each year. It is proposed books be purchased only online and training/testing can also be done online. Josh Kamps, Lafayette County Ag Educator has been working with Glenn Nice, State Pesticide Application Manager arranging training information. Butts noted 76 farmers trained/tested through our office last year and most of the books were purchased from our office. She felt it is detrimental to not have some books on hand for selling. Follow up will continue.
- **2023 Contract Language Updates—Incorporates Occasional Office Space for FoodWise or Regional Educators**—Perkins presented proposed State Contract Language Changes that will include:
 - Incorporating in office space for FoodWise, Regional or Regular Educators,
 - Internet Connections as needed for Educators
 - County Vehicle Insurance if used—(not applicable for Green County)

Office Manager Updates

- **Non-Lapsing Account for 4-H Member Dues**—Butts/Andrews reviewed discussions regarding 4-H member dues being housed under the county financial system. Some past practices of mishandling money in counties (Not Green County) have prompted more control in place to protect the money collected. Andrews gave a detailed review of presenting this to the 4-H Adult Leaders Association. A best guess estimate of the money could be roughly \$6,750 collected next fall for the 2023 enrollments and as needed would be drawn out to pay 4-H expenses approved by the Association and Andrews.

Review, Discuss and Approve 2023 Preliminary Budgets for Tractor Safety, Clean Sweep, Fair, Pesticide Applicator Training, 4-H Members, and UW-Extension

Butts presented the 2023 Preliminary Budgets and reviewed details for each as follows:

- Tractor Safety – Projected to continue to purchase First Aid Safety Kits for Tractor Safety graduates. This is a non-lapsing budget, with no effect to the tax levy.
- Jr Fair – Projected to continue to support the Green County Fair with full impact on the levy for \$10,000.
- Pesticide Applicator Training – Expenses & Income to reflect possible training in the County. This is a non-lapsing budget, with no effect to the tax levy.
- 4-H Member – This is NEW and would be to accommodate the money collected for 4-H member dues. It would become a Non-Lapsing Account to protect 4-H funds collected does not have an impact on the tax levy.
- Clean Sweep – Projected expenses being finalized due to the recent decision to host a Clean Sweep 2-day program in October. Projections for 2023 are based on extra training that will need to be done and the grant application that has been filed. Details are being reviewed with Matt Kauffman. This is a non-lapsing budget, with no effect to the tax levy.
- UW-Extension – Butts discussed details of the UW-Extension budget, projections, and impact to increase the tax levy for 2023. Butts noted information for county payroll estimates, State payroll estimates, and other expenses. Butts also discussed the Annual Water Testing program numbers and the Water Trend numbers included in our budget. The Narrative letter for support is being finalized with the details as discussed.

Butts will finalize all budgets for the Finance Presentation on September 23, 2022. Copies will be emailed to our committee, with the narrative. Sheaffer moved to proceed with the budgets, Sass seconded.

Motion passed.

Other Business – Butts noted with the renovations being done by Probation and Parole, we will be working with the Maintenance Department to move our trophy case, brochure display and possibly our bulletin boards.

The next meeting will be October 5, 2022, at 8:30am.

Motion by Sass, second by Guth to adjourn at 10:07 am. Motion carried.