

Green County Law Enforcement Committee
Meeting Minutes from September 1, 2021

Members Present:

Richard Thoman, Chairperson
Joe Snow, Vice-Chairperson
Aaron Withee
John Bernstein

Non-members Present:

Dana Weber, Recording Secretary
Sheriff Jeffrey Skatrud
Chief Deputy Thomas Moczynski
EMG Director Tanna McKeon

1. Verified that door is unlocked.
2. Meeting called to order @ 5:45 p.m. by Chairperson Richard Thoman.
3. **Approve minutes of previous regular meeting:** Motion to approve minutes of the previous meeting by Joe Snow; 2nd by John Bernstein. Motion carried.
4. **Review and approve EMS updates:** Sheriff Skatrud advised that he attended an EMS Association meeting a couple of weeks ago and the association is looking at the distribution of training reimbursements and with the radio project funding the radios will have to be reprogrammed for EMS.
5. **Review Emergency Management updates:** Emergency Management (EMG) Director Tanna McKeon advised that she is planning tabletop exercises for the City of Monroe for the end of November and the Monroe Airport exercise is scheduled for September 21. EMG Director McKeon updated the committee that GCEM is looking at hosting a Debris Management course on November 10-12. EMG Director McKeon advised that she and Gary Ziegler are looking at attending the WEM conference in October and she updated the committee on other trainings. EMG Director McKeon updated the committee that the Offsite Hazardous Material plans are completed except for one. EMG Director McKeon updated the committee that WEM has provided a final appraisal on the residence in Martintown to the homeowners and she is waiting to hear back from them. EMG Director McKeon briefed the committee on the Covid-19 operations in the county.
6. **Review and possible action for civil engineer contract for Radio project;** Chief Deputy Thomas Moczynski briefed the committee that New Glarus and Brooklyn towers are up and the shelters, backup generators and all other equipment is being set up on each site. Chief Deputy Moczynski advised that it looks the sites will be finishing in October and then testing will begin.
7. **Training Requests:** Sheriff Skatrud and Chief Deputy Thomas Moczynski had the following training requests:
 - 1) EMG Director Tanna McKeon and Gary Ziegler to attend WEM conference in Stevens Point, WI, October 18-21, with 3 overnights;
 - 2) A Lieutenant to attend WI Command College training at WI Dells, WI, October 11-12, with 2 overnights and registration fee of \$150.00;

John Bernstein made a motion to approve the training requests; 2nd Joe Snow. Motion carried.

8. Review jail population and jail medical issues: Sheriff Skatrud advised that the jail housed 36 inmates today. Sheriff Skatrud indicated that there are 5 inmates on the bracelet program. Sheriff Skatrud advised that there were two medical issues and a couple transports to the Emergency room and they came back to the jail the same day. Sheriff Skatrud indicated that the jail inspector was here today and he stated that it went well. The department will receive a written report in a couple of months.

9. Review public safety and department updates: Sheriff Skatrud updated the committee that one of the dispatchers has resigned and a newer male jailer has resigned. Sheriff Skatrud advised that the department has an eligibility list and he is meeting with a prospective new hire tomorrow for the jail position and there is a part time dispatcher that is interested in the full-time position.

Sheriff Skatrud updated the committee that Deputy King will be promoted to 2nd shift Sergeant this month.

10. Review and approve proposed EMG/Sheriff 2022 budgets and 2021 projections: Sheriff Skatrud went over the proposed Emergency Management and Sheriff Department budgets with the committee and explained the increases/decreases to the committee, along with the outlay items. EMG Director McKeon advised that committee on the EPCRA and EMG grant information and that she is the lowest paid EMG Director in the state.

Sheriff Skatrud advised that the department is still non-lapsing funds for the mobile command unit and he inquired about using recovery funding to sublimate this as it will be used in the county.

Sheriff Skatrud indicated that the State of WI will start requiring, soon, that dispatch centers implement an EMD-Emergency Medical Dispatch system. An **emergency medical dispatcher** is a professional tele communicator, tasked with the gathering of information related to medical emergencies, the provision of assistance and instructions by voice, prior to the arrival of emergency medical services (EMS), and the dispatching and support of EMS resources responding to an emergency. The dispatchers have received CPR training and currently the dispatch center transfers call to the Monroe Clinic to help as the department is not trained or licensed to give medical information. The program is moving along and with the volunteer's decreasing in the county and the increase in responsibilities it would be advantageous to recommend this program and implement adequate staffing to provide care to the callers of Green County and the Sheriff's department is the 911 center for the county. Sheriff Skatrud advised that the department did the budget with the addition of a dispatch position to start this program and the budget was within the parameters set in place for this year. Sheriff Skatrud was advised that he was told that there is a hiring freeze in place for the county for new personnel so the budget was redone without the addition of a dispatcher.

Sheriff Skatrud updated the committee on the payroll and fringes and other department requests for the 2021 and the proposed 2022 budgets. Sheriff Skatrud advised that the department is in contract negotiations with the police union. Sheriff Skatrud advised that the department has had 7 retirements/resignations thus far this year.

Aaron Withee made a motion to approve the 2022 Sheriff Department budget and the 2022 Emergency Management budget and send to Finance for approval; 2nd by John Bernstein. Motion carried.

11. Review monthly budget: Sheriff Skatrud indicated that the department the budget looks to be on track and the department has spent 63% of the budget.

12. Audit bills: The department bills were reviewed and signed. A motion was made by John Bernstein and seconded by Aaron Withee to approve the bills. Motion carried.

13. Next Meeting: Next meeting date is on Tuesday, October 12, 2021, at 5:45 p.m.

Joe Snow moved to adjourn and Aaron Withee seconded. Motion carried. Meeting adjourned at 6:36 p.m. by Chairman Thoman.

Submitted by Dana Weber