

**GREEN COUNTY  
HUMAN SERVICES BOARD MINUTES  
August 16, 2022**

**Members Present:** Mike Furgal, Russ Torkelson, Todd Larson, Will Oemichen, David Bristow, Sandy Horn, Anita Huffman and Sarah Endicott.

**Members Excused:** Linda Boll

**Non-Members Present:** Daniel Williams, Lori Brown, Hailey Laws and Kristopher Hanson.

1. **Call to Order:** Furgal called the meeting to order at 2:00 pm.
13. **Motion by the Chair to convene in closed session pursuant to § 19.85 (1)(g), Wis. Stats., for purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is involved. Specifically, update on W.D. Wis. Case No. 20CV1100. Roll call vote required unless unanimous.** Furgal motioned to convene in closed session, seconded by Huffman, carried with a unanimous vote.
14. **Motion to reconvene to open session for discussion and possible action on items discussed in closed session.** Bristow motioned to go into closed session, seconded by Oemichen, carried with a unanimous vote. Bristow moved to approve the resolution to Wis. Case No. 20CV1100 as discussed with outside counsel in closed session, seconded by Torkelson. Motion passed with Furgal abstaining due to serving on the board of Wisconsin County Mutual.
2. **Approval of the July 12, 2022, minutes:** Huffman motioned to approve the minutes for July 12, 2022, with one correction to Sarah Endicott's name, the "h" needs to be added to Sarah, seconded by Horn, carried with a unanimous vote.
3. **Public Comments (limited to 5 minutes each):** There was none.
4. **Committee Reports:**
  - a. **Audit Committee – July 2022 --- Action**  
Huffman reported. Huffman motioned to approve the July audit minutes, seconded by Furgal, carried with a unanimous vote.
  - b. **Aging & Disability Advisory Committee --- Information**  
Furgal reported on the meeting.
  - c. **Regional ADRC Governing Board --- Information**  
Torkelson reported on the meeting.
  - d. **SWCAP Board of Directors --- Information**  
Furgal reported on the meeting.
5. **Discussion and Possible Action Employee Performance Review Process:** This item is postponed until the next meeting.
6. **Approval of Updated Policies:**
  - a. **Reclassification Based on Advanced Degree or Certification Policy**  
Williams handed out the updated policy and discussed it. Huffman motioned to approve the updated policy as presented, seconded by Larson, carried with a unanimous vote. Oemichen motioned to amend the original motion and strike out the last sentence of the policy on page 2, C "For a reclassification to occur, there needs to be an open

Community Support Specialist spot”, seconded by Bristow, carried with a unanimous vote.

7. **Approval of contracts/purchase(s) over \$10,000 and under \$75,000:**
  - a) Boys II Men Transitional Living Home 6/23/22-12/31/22 \$45,686.40  
Williams explained what the contract entailed.
  - b) Lerdahl Office Furniture – Desk and Accessories  
Williams explained what the furniture needs are.  
Endicott motioned to approve the contracts as presented, seconded by Torkelson, carried with a unanimous vote.
8. **Approval of Training Request:** Larson motioned to approve the trainings as presented by Brown, seconded by Horn, carried with a unanimous vote.
9. **Director’s Report---Information:** Williams gave the board members his director report for July 2022 and discussed the topics on the report.
10. **Establish Representatives for September Human Services Audit:** Oemichen and Horn will be the representatives for the September audit meeting on 9/13/2022 at 1:00 PM
11. **Committee Raised Topics -Items may only be discussed and any item requiring action must be placed on a further committee agenda:** Suggestion to schedule a tour of the Brick House was made by Torkelson.
12. **Establish Next Meeting Date & Time:** 9/13/2022 at 2 pm
13. **Adjourn:** Larson motioned to adjourn, seconded by Horn, carried with a unanimous vote.

Minutes submitted by:  
Lori V. Brown  
Business Manager