

Green County Highway Committee

Meeting Minutes

Monday, August 14, 2023

The Green County Highway Committee met at 9:00 a.m. on Monday, August 14, 2023 at the Green County Highway Department located at 2813 6th Street, Monroe, WI.

Members Present: Chairman Harvey Mandel, Vice Chairman Russ Torkelson, Secretary Jeff Williams, Kristi Leonard, and Mark Gundlach

Others Present: Commissioner Chris Narveson, Jami Thomm, John Schumacher, Eric Wild, Chad Steiner, Rudy Ammon, and Mike Kirsh (Frost Solutions)

1. Call the meeting to order.
Meeting called to order by Chair Harvey Mandel at 9:05 a.m.
2. Approval of July 10, 2023, meeting minutes.
Motion to approve minutes made by Russ Torkelson and seconded by Jeff Williams. Voice vote with all "ayes"; motion carried.
3. Audit bills.
Motion to approve July 2023 bills in the amount of \$1,039,510.86 made by Kristi Leonard and seconded by Mark Gundlach. Voice vote with all "ayes"; motion carried.
4. Frost Solutions Demonstration.
Mike Kirsh with Frost Solutions joined the meeting at this time. The Committee reviewed a presentation and discussion was held. Agenda item will be brought back to the September 2023 meeting. Mike Kirsh left the meeting at this time.
5. Reports from administrative staff.
General Superintendent Eric Wild reported grinding projects have begun for Towns and will begin CTH N grinding project.
Patrol Superintendent John Schumacher reported on WisDOT bridge maintenance and upcoming culvert replacements for Town and County.
Mechanic Rudy Ammon provided a status update on the new patrol trucks.
6. Discussion and possible action on bus stop ahead sign request received for CTH C West of Thoman Road.
Discussion was held. A motion was made by Mark Gundlach to approve the bus stop ahead sign and seconded by Jeff Williams. Voice vote with all "ayes"; motion carried.
7. Review and possible action of driveway variance on drive less than 500' from existing drive.
Discussion was held. A motion was made by Russ Torkelson to approve the driveway variance on CTH K and seconded by Jeff Williams. Voice vote with all "ayes"; motion carried.
8. Discussion on architectural proposals for outlying shop.
Commissioner Chris Narveson advised the Committee of an engineer proposal received for the New Glarus shop and discussion was held. A motion was made by Jeff Williams for Commissioner to get engineer proposals and bring back to September 2023 meeting and seconded by Russ Torkelson. Voice vote with all "ayes"; motion carried.
9. Discussion on moving four individuals in 2024, two from Laborer to Semi-Skilled and two from Semi-Skilled to Skilled.

Discussion was held. A motion was made by Kristi Leonard to approve the promotions in the 2024 budget and seconded by Russ Torkelson. Voice vote with all “ayes”; motion carried.

10. Discussion and possible action to purchase steerable tag axle in the amount of \$5,680.00.
Discussion was held on the tri-axle delivered with a non-steerable axle and a steerable axle is needed. A motion was made by Russ Torkelson to approve the purchase and seconded by Kristi Leonard. Voice vote with all “ayes”; motion carried.
11. Discussion and possible action on repair quote received from Konescranes for overhead crane.
Discussion was held on the crane inspection and the proposal received for required safety repairs. Deferred for September 2023 meeting.
12. Highway Commissioner report: Chris Narveson.
 - a. **Discussion was held on the purchase of Sheriff Department surplus equipment to utilize for County work zones. A motion was made by Kristi Leonard to approve the purchase of one vehicle up to \$15,000.00 and seconded by Jeff Williams. Voice vote with all “ayes”; motion carried.**
 - b. **Update on Town of New Glarus public hearing held on August 9, 2023.**
13. Next scheduled meeting date is Monday, September 11, 2023 at 9:00 a.m.
14. Adjourn.
A motion was made by Jeff Williams to adjourn the meeting and seconded by Russ Torkelson. Voice vote with all “ayes”; motion carried.