

Green County Committee Meeting

Pleasant View Nursing Home Oversight Committee Meeting Minutes

Location: County Boardroom, Green County Courthouse

August 11, 2022

Present were Linda Boll, Joan Rufenacht, Todd Larson, Paul Roemer, David Bristow

Also present: Maria B. Johnson, Theresa Pax, Jeremy Broge, Ryan Camron, Arianna Voegeli and Heidi Schmoldt

1. Linda Boll called the meeting to order.
2. Approval of July 12, 2022 meeting minutes. Todd Larson made a motion to approve the July 12, 2022 meeting minutes seconded by Joan Rufenacht. Committee voted all in favor.
3. Opening of sealed bids for main water loop and fire hydrant replacement- Arianna Voegeli opened and presented the sealed bids from Molitor Plumbing (\$198,000), E & N Hughes Co. Inc (\$192,945.50), and Helm (\$203,713). Paul Roemer made a motion to accept the lowest bid from E & Hughes Co. Inc to replace main water loop and fire hydrants contingent of Jeremy Broge's approval, seconded by Joan Rufenacht. Committee voted all in favor.
4. Security Camera System-Maria B. Johnson proposed installing a security camera system to be installed by TC Networks, the same vendor Green County Courthouse already uses. Cameras would be installed on all entrances and locked doors. After normal business hours when visitors arrive and the main entrance is locked, the supervisor on duty can remotely view the visitor and allow them access, making the facility more secure for residents, visitors and all staff entering and leaving the facility. Todd Larson made a motion to approve TC Networks to install a security camera system on all entrances/exits, seconded by Joan Rufenacht. Committee voted all in favor.
5. Point Click Care: New Electronic Health Records-Ryan Camron presented the Point Click Care system. A committee (committee consisted of GC IT, various Pleasant View employees who will be working on this system) was formed to begin reviewing what technology is needed to be user friendly, be cost effective and have the ability to interact with other platforms outside of Pleasant View. The current electronic system is not user friendly, significant work duplication done by staff, inefficient charting has created monthly overtime costs and this system cannot interact with any other system outside of Pleasant View. Point Click Care has become industry standard with 51% of Wisconsin facilities utilizing this system. Joan Rufenacht made a motion to approve the purchase and implementation of the electronic Health record system, Point Click Care, seconded by Paul Roemer. Committee voted all in favor.
6. Operations Report
 - a. Renovation Project: Final update-Per Jeremy Broge all Pleasant View construction has been completed. All final paperwork has been submitted. Phase 1, contractor will be correcting sinks that had failed caulking and 2. 16 occupancy sensors did not meet inspection, which will be corrected by A1 Electric. All paperwork submitted to CDBG (Community Development Block Grant) grant. End of September, early October a ribbon cutting ceremony will take place.
 - b. Census and Referrals-CMS (Centers for Medicare & Medicaid Services) and CDC (Centers for Disease Control and Prevention) governs COVID outbreak regulations. Currently unable to take new admissions for SNF (Skilled Nursing Facility), DSU (O'Rourke Dementia Stabilization Unit) and rehab units during outbreak and regulations.
 - c. O'Rourke Dementia Stabilization Unit-a new Resident Care Coordinator (RCC), Greg Pledl hired and began August 9, 2022, and will manage DSU (Dementia Stabilization Unit) and View Unit on 2nd floor. Looking to fully open and operate DSU unit end of August 2022.

Green County Committee Meeting

- d. Retention and Recruitment-During July 2022, 2 staff let go due to attendance. Hired 7 staff starting 8/18, hired Resident Care Coordinator, 1 Full-time Registered Nurse for PM shift/Supervisor, 1 In House Pool Registered Nurse, 3 full-time and part-time food service workers, and interviewing for Club 48 Coordinator. When Club 48 Coordinator position is filled dietary will be fully staffed. Currently staff in other departments have been signing up to help in the kitchen during low staff and high- volume work times.
7. Financial Report
 - a. Theresa Pax presented a request to write off bad debt of \$24,877.28 on 4 accounts from last year where the residents were all deceased and no proof of assets or collections could be made. Dave Bristow made the motion to write off a total \$24,877.28 in bad debt, seconded by Todd Larson. Committee voted all in favor.
 - b. Theresa Pax distributed the auditor report. The committee will review this report and at a later time a call will be made to the auditor with the committee to go over the report. This call will be scheduled at the next meeting in September 2022.
 - c. Theresa Pax presented the June Expense and Revenue reports.
 - d. Theresa Pax presented the July bills for review and approval. Joan Rufenacht made a motion to approve the July bills, seconded by Todd Larson. Committee voted all in favor.
8. Business by board members-Items may only be discussed, and any item requiring action must be placed on a future committee agenda: No discussions at this meeting.
9. Chair Linda Boll read the statement of purpose for closed session pursuant to Wis. Stats. 19.85(1)(c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically: discussion of grievance filed against MBJ and exit interview of former employee NA. Todd Larson made a motion to enter into closed session, seconded by Joan Rufenacht. Committee voted all in favor. Motion made by Todd Larson to enter into open session for discussion on items discussed in closed session, seconded by Paul Roemer. Committee voted all in favor. Motion made by Joan Rufenacht to accept grievance as amended with action plan, seconded by Dave Bristow.
10. Next meeting Date: September 8, 2022, at 10:00 am
11. Paul Roemer made a motion to adjourn, seconded by Joan Rufenacht. Committee voted all in favor.