

FINANCE AND ACCOUNTING COMMITTEE

August 3, 2021

County Boardroom

7:00 p.m.

Members Present

Jerry Guth
Art Carter
Dawn Sass
Jody Hoesly
Steve Borowski

Others Present

Sherri Hawkins
Andrea Sweeney
Ryan Camron
Brian Bucholtz
Arianna Voegeli

The meeting was called to order by Chair Guth.

Motion by Hoesly, seconded by Borowski to approve the minutes of the July 6, 2021, meeting. Upon voice vote, motion carried. Motion by Carter, seconded by Borowski to approve the minutes of the July 13, 2021, meeting. Upon voice vote, motion carried.

Motion by Sass, seconded by Hoesly to approve the Treasurer's Report as presented (Exhibit 1). Upon voice vote, motion carried.

IT Director Ryan Camron presented updates from the IT Report (Exhibit 2).

Kristin Hanson from PFM gave a presentation on bond or promissory note options.
Motion by Borowski, seconded by Hoesly to approve the 10-year level debt General Obligation Notes not to exceed \$2,435,000. Motion carried on a voice vote.

The committee discussed membership recommendations, meeting times, and a budget source for the Broadband Ad Hoc Committee. The following recommendations for appointments were made for the August County Board meeting: Ryan Camron, Green County IT Director; Rob Sommers, Green County Land Information Officer; Cara Carper, Green County Development Corporation; Jody Hoesly, Green County Supervisor; Jane Curran-Meuli, Monroe Clinic; and Kathy Pennington, Brooklyn Town Chair.

The committee discussed that the Finance Committee would approve the Green County Rural Broadband Expansion Guidance Policy and the Full County Board would adopt the policy as well.

The committee discussed creating a separate IT Oversight Committee. The county code would need some modifications to add IT oversight to the Finance Committee's duties. Item to be left on agenda for next meeting and staff to survey the board for IT knowledge/interest in serving on the committee.

County Clerk Arianna Voegeli gave updates on upcoming election equipment upgrades for the county.

Finance Director Andrea Sweeney gave an update on net new construction and discussed a 1% cost of living (COLA) increase as well as preliminary estimates on the health insurance increase. **Motion by Sass, seconded by Borowski set budget guidelines to include a 1% COLA increase and 0% increase to expenses. Motion carried on a voice vote.**

Finance Director Andrea Sweeney discussed changing employees from 37.5-hour to 40-hour workweeks. **Motion by Carter, seconded by Sass to approve financing 40-hour work weeks beginning in 2022. Motion carried on a voice vote.**

Finance Director Andrea Sweeney presented updates on ARPA and the Revolving Loan Fund. She also updated that the indirect audit was completed and the single audit was in process.

There were no telecommuting reports, grants, resolutions, fund transfers, or travel requests for consideration.

Motion by Carter, seconded by Borowski to approve the bills as presented (Exhibit 3). Motion carried on a voice vote.

Motion to adjourn by Guth, seconded by Hoesly. Motion carried on a voice vote.