

**GREEN COUNTY  
HUMAN SERVICES BOARD MINUTES  
July 12, 2022**

**Members Present:** Michael Furgal, Russ Torkelson, Linda Boll, Todd Larson, Will Oemichen, David Bristow, Sandy Horn, Anita Huffman and Sarah Endicott.

**Members Excused:** None

**Non-Members Present:** Daniel Williams, Lori Brown and Hailey Laws.

1. **Call to Order:** Furgal called the meeting to order at 2:00 pm.
3. **Approval of the June 14, 2022 Minutes – Action:** Huffman motioned to approve the minutes, seconded by Horn, carried with a unanimous vote.
4. **Public Comments (limited to 5 minutes each):** There was none.
5. **Committee Reports:**
  - a. **Audit Committee – June 2022 – Action**  
Boll reported. Boll motioned to approve the June audit minutes, seconded by Huffman, carried with a unanimous vote.
  - b. **Aging & Disability Advisory Committee – Information**  
No member present to report.
  - c. **Regional ADRC Governing Board – Information**  
Torkelson reported.
  - d. **SWCAP Board of Directors – Information**  
Furgal reported.
2. **Introduction of New Board Member:** Sarah Endicott is the new Citizen Representative to the Human Services Board. Endicott gave a brief background history of herself. The other Human Services Board Members and Human Services staff introduced themselves to Endicott.
6. **Reclassification of Substance Abuse Counselor – In Training (Grade H) to Substance Abuse Counselor (Grade I):** Brenda Diaz has met all the requirements to be reclassified from Grade H to Grade I, effective 6/28/2022. Larson motioned to approve the reclassification, seconded by Boll, carried with a unanimous vote.
7. **Information Update on Children’s Long-Term Support Waiver Provider Payments:** Williams said there was an emergency payment that was required for Children’s Long-Term Support Waiver program and informed the board that there could potentially be another emergency payment this year.
8. **Information Overview of Children’s Long-Term Support/Birth-3 Programs:** Williams gave a handout to the board members that included an overview or the Children’s Long-Term Support/Birth-3 Programs. Williams discussed the overview, answered questions of the board members and mentioned that one new full-time staff will be added to the budget for 2023 to keep up with the case load.
9. **Recommendation to Express Interest in Exploring the Option of Securitizing Opioid Settlement Revenue:** Williams requested approval of expressing interest in preserving securitization. Larson motioned to approve the request, seconded by Oemichen, carried with a unanimous vote.
10. **Approval of contracts/purchase(s) over \$10,000 and under \$75,000:**
  - a. Southwestern WI Regional Planning Commission Opioid Assessment up to \$15,000.  
Williams requested to approve a purchase of contract with Southwest Wisconsin

Workforce Development Board to do assessments up to \$15,000. Bristow motioned to approve the request, seconded by Torkelson, carried with a unanimous vote.

11. **Approval of contracts/purchase(s) over \$75,000:**
  - b. Productive Living Systems Adult Family Home up to \$75,424.84. Williams requested approval of the contract increase with Productive Living Systems to \$75,424.84. Larson motioned to approve the increase, seconded by Bristow, carried with a unanimous vote.
12. **Discussion and Possible Action Green County Human Services Complaint/Grievance Process:** Williams said the current policy needs to be updated. He asked the board members, other than the other necessary changes needed, is there any other changes they would like. The board members all agreed that no other changes needed to be made.
13. **Training Requests – Action:** Larson motioned to approve the trainings as presented by Brown seconded by Oemichen, carried with a unanimous vote.
14. **Director’s Report – Information:** Williams gave the board members his director report for July 2022 and discussed the topics on the report.
15. **Establish Next Meeting Date & Time:** August 8, 2022, 2:00 p.m.
16. **Adjourn:** Oemichen motioned to adjourn, seconded by Larson, carried with a unanimous vote.

Minutes submitted by: Lori V. Brown Business Manager