

**GREEN COUNTY  
HUMAN SERVICES BOARD MINUTES  
Date: July 11, 2023**

**Members Present:** Mike Furgal, Russ Torkelson, Todd Larson, David Bristow, Linda Boll, Anita Huffman and Will Oemichen

**Members Excused:** Sarah Endicott

**Non-Members Present:** Dan Williams

1. **Call to Order:** Furgal called the meeting to order at 6:30p.m.
2. **Approval of June 13, 2023 Minutes:** Motion by Huffman, seconded by Larson to approve the June 13, 2023, Human Services Board meeting minutes. Motion carried with a unanimous voice vote.
3. **Reclassification of Human Service Employee from Substance Abuse Counselor (Grade I) to Clinical Substance Abuse Counselor (Grade J) based on certification achieved:**  
Williams explained Substance Abuse Counselor Diaz received certification as a Clinical Substance Abuse Counselor, which makes her eligible for a reclassification based on policy. Motion by Larson, seconded by Boll to reclassify Brenda Diaz to Grade J, Step 2, in accordance with the Reclassification Based on Advanced Certification policy. Motion carried with a unanimous voice vote.
4. **Approval of purchase/service contract over \$10,000 but under \$75,000:**
  - a. **Blackstone Limited (Thru City of Monroe) Twining Park Accessible Path \$59,850**  
Williams explained this is for the project at Twining Park that is part of the Federal Earmark that the Aging & Disability Resource Center received. The City of Monroe completed their bid process and Blackstone Limited was the lowest bidder. Motion by Bristow, seconded by Huffman to approve the purchase agreement with Blackstone Limited through the City of Monroe. Motion carried with a unanimous voice vote.
5. **Approval of Out-of-County Training Requests and Human Services Board Member Expense Authorization Requests:** Williams presented one Employee Training Request for Treatment Court Coordinator Flood to attend the Wisconsin Association of Treatment Court Professionals (WATCP) Coordinator's Conference on October 11 and 12, 2023, in Madison, Wisconsin. Williams explained that the cost would be funded by the Treatment Alternatives and Diversion (TAD) grant or the Federal Substance Abuse and Mental Health Services Administration (SAMHSA) Treatment Court grant. Motion by Torkelson, seconded by Boll to approve. Motion carried with a unanimous voice vote.
6. **Establish Next Meeting Date & Time:**
  - a. There will be a Joint Properties Committee and Human Services Board meeting on July 27, 2023, at 1p.m. at the Historic Courthouse
  - b. The next regular meeting of the Human Services Board will be on Tuesday, August 8, 2023 at 2:00 p.m. at the Government Services Building
7. **Adjourn:** Motion by Larson, seconded by Bristow to adjourn the meeting at 6:45 p.m. Motion carried with a unanimous voice vote.

Minutes submitted by:

Dan Williams  
Human Services Director