

# Green County Committee Meeting

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## **Pleasant View Nursing Home Oversight Committee Special Meeting Minutes**

**Location: Pleasant View Nursing Home – Community Room**

**June 30, 2021**

Present were Herb Hanson, John Bernstein, Gary Neuenschwander, Linda Boll, Joan Rufenacht

Also present: Terry Snow, Theresa Pax and Heidi Schmoldt.

Herb Hanson called the meeting to order.

- Receptionist Pay Grade
  - Receptionist Position has grown over the years and more various duties being performed (data collection, reports, information hub for entire building, ability to make judgement calls quickly and assess information to name a few). Recruitment ties into the current wage scale, which does not make this position competitive for the type of skill set now required.
  - Receptionist Position wage is currently a Grade C. Request to move Receptionist Position wage from Grade C to Grade E1: Gary Neuenschwander made motion to approve wage scale to Grade E1. The motion was seconded by Joan Rufenacht. The committee voted all in favor.
- Resident Assistant pay grade - DSU
  - Terry is requesting Wage Grade D for Resident Assistants when working in the Dementia Stabilization Unit. When working in the nursing home they would remain at Wage Grade B
  - Linda Boll made motion to approve wage Grade D for resident assistants when working in the Dementia Stabilization Unit. The motion was seconded by John Bernstein. The committee voted all in favor.
- Part-time position discussion for employee relation duties will be discussed in more detail at a future meeting.

John Bernstein made motion to adjourn the meeting, seconded by Joan Rufenacht. The committee voted all in favor.