

**GREEN COUNTY
HUMAN SERVICES BOARD MINUTES
May 11, 2021**

Members Present: Mike Furgal, Jerry Guth, Herb Hanson, Sandra Horn, Anita Huffman, Beth Luchsinger, Russ Torkelson in person. Emily Zarling via zoom.

Members Excused: Kate Maresch

Non-members Present: Daniel Williams, Lori Brown, Brian Bucholtz, Kayla Brick, Bob Gibson and Oyvind Wistrom

Call to Order: Hanson called the meeting to order at 2:00 pm.

Approval of the April 20, 2021 minutes---Action:

- Luchsinger motioned to approve the minutes, seconded by Huffman, carried with a unanimous vote.

Committee Reports:

a. Audit Committee ---Action

Furgal motioned to approve the April 2021 audit minutes as presented, seconded by Horn, carried with a unanimous vote.

b. Aging & Disability Advisory Committee --- Information

Meeting is this coming Thursday.

c. Regional ADRC Governing Board --- Information

Torkelson reported. Dementia Care Specialist and the status of how each county is doing were the topics discussed.

d. SWCAP Board of Directors --- Information

Furgal reported. Rental and mortgage assistant programs, community health care workers, Farm Well website, COVID cases, additional dental chairs and ARPA were the topics discussed.

Statement of purpose for closed session by the Committee Chair as follows: That purpose being conferring with legal counsel for the government body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved pursuant to Wis Stat. 19.85(1)(g), and considering employment, promotion, governmental body has jurisdiction or exercises responsibility pursuant to Wis . Stat. 19.85(1)(c). Specifically, discussion regarding exit review of former Human Services Assistant and performance evaluation of Human Services Director.

Motion to enter into closed session as appropriate, roll call vote required unless unanimous: Furgal motioned to approve going into closed session, seconded by Torkelson, motion carried with a unanimous vote.

Motion to reconvene to open session for discussion and possible action on items discussed in closed session.

- Furgal motioned to reconvene to open session, seconded by Torkelson, motion carried with a unanimous vote.
- No action was taken on items discussed in closed session.

Recommend creation of 1.0 FTE Children’s Long-Term Support Case Worker –

Discussion & Action: Williams discussed the need for a 1.0 FTE CLTS Case Worker based on changing program requirements. He said there will be no tax levy used for this position, funding will come from Medicaid. Furgal motioned to approve adding one new employee in the CLTS unit, seconded by Luchsinger, motion carried with a unanimous vote.

Acceptance of DOJ 2021 Children’s Justice Act Grant for \$7,424-Discussion &

Action: Brick discussed the purpose of this grant was to send a multi-disciplinary team from Green County to the “National Drug Endangered Children Conference”. Grant covers registration and lodging. Brick was asked about transportation and indicated that they are still seeking funding for transportation and that the Child Abuse Task Force may cover the costs. Williams request that the grant be approved to fund the registration and lodging for the “Drug Endangered Children Program” that will be held in Nashville, TN on August 24- August 27, 2021. Williams stated that the out-of-state training approval will be requested at a later date. Guth motioned to approve Williams request to approve the grant for the training, seconded by Huffman, carried with a unanimous vote.

Recommend allowing CSP Supervisor to rollover 24 hours of vacation-Discussion

& Action: Williams said there was confusion on the date that the rollover of unused vacation became effective. Furgal motioned to approve, seconded by Luchsinger, carried with a unanimous vote.

Electronic Health Record System Update --- Discussion & Possible Action:

Williams provided a handout comparing EHR Options. Williams stated that at this time he recommends moving forward with EchoVantageEHR. He said he budgeted \$100,000 for EHR Updates in 2021. Huffman motioned to move forward with EchoVantageEHR, seconded by Furgal, motioned carried with a unanimous vote. Furgal asked if this will be a smooth transition. Williams said there is a billing side to this system, which will be helpful; however, with any change there will be challenges.

Human Services Wage Scale --- Discussion & Possible Action: Williams said he has not had time to finalize the wage scale, but will do so by the June HSB meeting.

Training Requests-Action: There were none.

Director’s Report---Information & Possible Action: Williams gave the board members his director report for May and discussed the topics on the report. He also discussed the multipurpose room and the driving policy.

Next meeting Date & Time: June 8, 2021 2:00 p.m. There will be an option to attend via Zoom.

Public Comments (limited to 5 minutes each): None

Adjourn: Horn motioned to adjourn, seconded by Luchsinger, carried with a unanimous vote.

Minutes submitted by:
Lori V. Brown
Business Manager