

**GREEN COUNTY
HUMAN SERVICES BOARD MINUTES
April 20, 2021**

Members Present: Mike Furgal, Jerry Guth, Herb Hanson, Sandra Horn, Anita Huffman, Beth Luchsinger, Russ Torkelson in person. Kate Maresch and Emily Zarling via zoom.

Members Excused: None

Non-Members Present: Daniel Williams, Lori Brown, Hailey Laws, Amber Russell, Morgan Kennison and Arianna Voegeli in person. Stephanie King via Zoom.

Call to Order: Hanson called the meeting to order at 2:00 pm.

Approval of the March 9, 2021 minutes---Action: Torkelson motioned to approve the minutes, seconded by Furgal, carried with a unanimous vote.

Committee Reports:

a. Audit Committee --- Action

Huffman motioned to approve the March 2021 audit minutes as presented, seconded by Furgal, carried with a unanimous vote.

b. Aging & Disability Advisory Committee --- Information

Huffman reported on the meeting. Three members of the committee have left and we are looking for three new ones and virtual prevention classes are going well were the topics discussed.

c. Regional ADRC Governing Board --- Information

Torkelson said that they will meet this Thursday.

d. SWCAP Board of Directors --- Information

Furgal reported. Finance, grants, cost of lumber and its effects on housing, rent eviction program, mortgage home and utility funding, funding to help spread awareness of diseases, Fowler Dental clinic staff and assistance, SW Technical & electric lines, rural health program and staff members employed at SWCAP were the topics discussed.

Review and Accept the Bid Packet for ADRC Garage-Discussion & Action: The bid packet was given to the board members. Voegeli discussed the packet and answered questions of the members regarding the packet. Luchsinger motioned to go forward and obtain bids with the packet as presented and obtain separate bids for a garage door with windows and insulating the garage, seconded by Huffman, carried with a unanimous vote.

Recommendation to Construct Additional Office Space at the GSB --- Discussion & Possible Action: Williams discussed the options that were looked at for expanding office space. Williams recommends to stop conversations at this time.

Child Advocacy Center Strategic Plan --- Discussion & Possible Action: The board members were given and Executive Summary of the 2021 Strategic Plan. King said this plan is a requirement to have in place to show compliance. Furgal motioned to accept the plan, seconded by Huffman, carried with a unanimous vote.

2021 Fiscal update --- Discussion: Laws gave the board members a copy of the first quarter budget summary spreadsheet with the percentages as to where we are in the budget. She discussed some budget line items that appear to be over/under budget and changes that will be made to recording/journalizing particular budget line items.

Electronic Health Record System Update --- Discussion & Possible Action:

Williams said that he watched a demo of a new EHR program and it went well. He said he has had conversations with Netsmart. Williams recommends going with the new company.

Operation of Vehicles & Use of Personal Vehicles Policy --- Discussion & Possible

Action: Williams is waiting on information from Corporation Counsel regarding the policy. He said he has received questions, concerns and complaints regarding the policy from staff members. He also said this is not a new policy, however, it is now being put in writing.

Human Services Wage Scale --- Discussion & Possible Action: Williams gave the board members a handout with rough estimate options on a wage scale that is based on the wage study that was conducted. Guth asked if the low wages are causing employees to leave and affecting recruiting. Williams said based on some exit reviews submitted by employees who have resigned, it is a reason employees are leaving. Luchsinger inquired about funding for increase wages and presentations to be done. Guth recommends option C that is on the handout, he also inquired about the amount of staff telecommuting. Williams replied that no staff member is currently telecommuting due to COVID. Hanson suggested that Finance and Personnel be a combined board to assist with the wage concerns. Furgal mentioned that he has been on the board for 30 years and that the wages have always been behind the 8 ball, they wage are behind.

Training Requests-Action: Furgal motioned to approve the amended trainings as requested, seconded by Guth, carried with a unanimous vote.

Director's Report--Information & Possible Action: Williams gave the board members his director report for April and discussed the topics on the report. Luchsinger motioned to approve the report, seconded by Guth, carried with a unanimous vote.

Next meeting Date & Time: May 11, 2021, 2:00 p.m. There will be an option to attend via Zoom.

Public Comments (limited to 5 minutes each): None

Adjourn: Luchsinger motioned to adjourn, seconded by Horn, carried with a unanimous vote.

Minutes submitted by:
Lori V. Brown
Business Manager