

Pleasant View Nursing Home Committee Meeting Minutes

April 13, 2023

Members Present: Linda Boll, Joan Rufenacht, Todd Larson, Paul Roemer, David Bristow

Non-Members Present: Maria B. Johnson, Theresa Pax, Heidi Schmoltdt, Delores Merrick

1. **Call to Order:** Linda Boll called the meeting to order at 3:30 p.m.
2. **Approval of March 9, 2023, minutes:** Motion by Joan Rufenacht, seconded by Paul Roemer to approve the March 9, 2023, Pleasant View Oversight meeting minutes as written. Motion carried with a unanimous voice vote.
3. **Public Comment (limit to 3 minutes each):** No public comments.
4. **Statement of Purpose for Closed Session by the Chair pursuant to Wis. Stats. 19.85(1)(c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility, Specifically: 360 Performance Review for MBJ.**
5. **Motion to enter into closed session as appropriate, roll call vote required unless unanimous.** Motion by Paul Roemer, seconded by David Bristow to enter into closed session for 360 Performance Review of MBJ. Motion carried with a unanimous voice vote.
6. **Motion to reconvene to open session for discussion and possible action for items discussed in closed session.** Motion by David Bristow, seconded by Joan Rufenacht to reconvene in open session. Motion carried by unanimous voice vote. Motion by Todd Larson, seconded by David Bristow to accept performance review reports. Motion carried with a unanimous voice vote.
7. **Administrator's Reports:**
 - a. **Recruitment and Census**
Maria B. Johnson reported on recruitment efforts and the nursing home's current census.
 - b. **Dementia Stabilization Unit**
Maria B. Johnson reported on the current status of the unit and successful treatment and discharge of recent residents.
 - c. **Club 48**
Maria B. Johnson reported on a potential candidate for the open Club 48 Coordinator position.
 - d. **Survey**
Maria B. Johnson reported on the recent State Survey that was conducted at the facility.

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- e. **American Rescue Plan Act (ARPA) Home and Community-Based Waiver Grant**
Maria B. Johnson reported that due to the State Survey occurring the deadline to write and submit the grant could not be met.
- 8. **Review of February Financials:** Theresa Pax presented the February 2023 financial report.
 - a. **Approval of the March bills**
Theresa Pax presented the March 2023 bills. The committee appreciates the hard work and clarity with which the budget was presented and encourages staff to continue to explore options and be diligent in reducing costs and increasing revenue to improve the financial situation. The committee underscores the utmost importance to fill open beds as soon as possible and the committee welcomes opportunities to discuss adjustments to the business model for improving and contributing to the bottom line. Motion by Joan Rufenacht, seconded by Todd Larson to approve the March 2023 bills. Motion carried with a unanimous voice vote.
- 9. **Business by board members:** Any item requiring action must be placed on a future committee agenda. Items may only be discussed, and any item requiring action must be placed on a future committee agenda. Todd Larson requested referendum discussions to be added to future agendas.
- 10. **Next meeting Date & Time:** May 11, 2023, at 3:30 p.m.
- 11. **Adjourn:** Motion by Todd Larson, seconded by Joan Rufenacht. Motion carried with a unanimous voice vote.