

**GREEN COUNTY
HUMAN SERVICES BOARD MINUTES
April 12, 2022**

Members Present: Anita Huffman, Herb Hanson, Jerry Guth, Russ Torkelson, Sandra Horn and Beth Luchsinger.

Members Excused: Kate Maresch, Kara Schulte and Mike Furgal.

Non-Members Present: Daniel Williams, Lori Brown, Hailey Laws and Stephanie King.

1. **Call to Order:**
Hanson called the meeting to order at 2:00 pm.
2. **Approval of the March 15, 2022 Minutes---Action**
Luchsinger motioned to approve the minutes, seconded by Huffman, carried with a unanimous vote.
3. **Committee Reports:**
 - a. **Audit Committee – March 2022 ---Action**
Minutes not available to be reviewed and approved at next month’s meeting.
 - b. **Aging & Disability Advisory Committee --- Information**
Did not meet yet.
 - c. **Regional ADRC Governing Board --- Information**
Did not meet yet.
 - d. **SWCAP Board of Directors --- Information**
Furgal not present to give a report.
4. **Green County CAC/Brick House –Discussion & Possible Action**
Williams and King discussed the handout that was given to the board members regarding the CAC/Brick House. Williams requested approval on which to move forward with. Torkelson motioned to approve option one in the handout and to approve option two when funding becomes available, seconded by Luchsinger, carried with a unanimous vote.
5. **2022 Human Services Contract over \$10,000 and under \$75,000 - Action**
 - a. UW Health 4/1/22-12/31/22, AODA Medical Director \$12,528.
 - b. CornerHouse Forensic Interview Training \$12,500
Williams explained what the contracts were for and requested approval of the contract Horn motioned to approve the contracts, seconded by Torkelson, carried with a unanimous vote.
6. **Human Services Contracts over \$75,000 -Action**
 - a. St. Charles Youth & Family Services 3/2/2022-8/28/2022 \$101,514.60
 - b. Racine County 3/28/2022- 9/23/2022 \$97,200.00
Williams explained what the contracts were for and that the provider services are required and requested approval for the contracts. Guth motioned to approve the contracts, seconded by Luchsinger, carried with a unanimous vote.
7. **Acceptance of Grant Funding - Action**
 - a. Federal Appropriation \$200,000 ADRC Rural Health Initiative & Mobile Outreach

Williams request the acceptance of the funding be approved to use for Rural Health and Mobile Outreach. Huffman motioned to approve the acceptance of the funding, seconded by Luchsinger, carried with a unanimous vote.

8. Modification of Human Services Positions - *Discussion & Action*
 - a. Elimination of 1.0 FTE CCS Office Associate
 - b. Elimination of 1.0 FTE CLTS/B3 Program Specialist
 - c. Creation of 1.0 FTE Account Clerk – Billing Specialist
 - d. CYF Office Associate

Williams explained the reason for the change in positions and the financial savings. He requests approval of the position changes. Luchsinger motioned to approve the changes in the positions, seconded by Huffman, carried with a unanimous vote.

9. Human Services Director Evaluation Process – *Discussion & Possible Action*

Williams gave the board members a copy of two options for conducting the Director Evaluations, one created by HR and the other one created by Williams. He requested approval of one of the evaluations to be used in the future for the Directors annual evaluation. Torkelson motioned to approve using the one that was created by Williams, having one other person reviewing/compiling the data from the information gathered to conduct the evaluation along with Williams, seconded by Luchsinger, carried with a unanimous vote.

10. **Training Requests-Action:** Guth motioned to approve the trainings as presented by Brown, seconded by Huffman, carried with a unanimous vote.
 - a. **Director's Report--Information:** Williams gave the board members his director report for April 2022 and discussed the topics on the report.
 - b. **Next meeting Date & Time:** May 10, 2022 2:00 p.m.
 - c. **Public Comments (limited to 5 minutes each):** None
 - d. **Adjourn:** Luchsinger motioned to adjourn, seconded by Horn, carried with a unanimous vote.

Minutes submitted by:
Lori V. Brown
Business Manager