

Green County Committee Meeting

Pleasant View Nursing Home Oversight Committee Meeting Minutes

Location: Pleasant View Nursing Home – Community Room

April 8, 2021

Present were Herb Hanson, John Bernstein, Gary Neuenschwander, Linda Boll, Joan Rufenacht

Also present: Terry Snow, Theresa Pax and Heidi Schmoltdt.

Herb Hanson called the meeting to order.

- John Bernstein made a motion to approve the March 2021 meeting minutes, seconded by Gary Neuenschwander. The committee voted all in favor.
- Operations Report:
 - Terry reported that 13 employees have been hired this year and 10 employees are still employed. Resignations received relate to moving to a new job, time with family and unable to fulfill the In-House Pool requirement. When the 2021 Salary Schedule was presented to Personnel the eight steps changed to 15 steps. With this change Step 4 now became step 5. Directors are allowed to hire up to a step 4. Terry shared the Salary Scheduled Attachment A and Salary Schedule Attachment B.

Gary Neuenschwander made a motion to present to the Personnel and Labor Relations Committee these attachments and support the understanding that step 4 is now step 5. The motion was seconded by Joan Rufenacht. The committee voted all in favor.
 - Terry presented a data report with select information about Green County and surrounding counties and their positivity rate. The requirements for testing is based on this data. Terry pointed out that the increase in the positivity rate that occurred starting in October through December correlated to the outbreak that occurred at Pleasant View in November and December.
 - A letter was sent to families at the end of March regarding visits. The safe transition for visits is going very well. Visits are taking place in the resident room and in the Lobby. We schedule two adults at one time to visit. Children of all ages may visit.
 - The CBRF application for the O'Rourke Dementia Stabilization Unit is still in process. Terry explained the waiver and variance requests that have been submitted with the CBRF application.
 - Jeremy Broge has been working with Delta 3 to finalize the plans for the renovation. The plans will be submitted to DHS this week.
 - The Personnel Committee approved a new vacation schedule for the start of hire through the first year and for the first to second year of service. Pleasant View has prepared a letter for each employee that will be receiving these hours and is meeting with them one to one. This change has also been posted in a memo to notify all employees.

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- Terry continues to work on the media materials to present to the county as well as question and answer sessions. A meeting is scheduled for Monday, April 12 to finalize the plan and time schedule to communicate with the community.
- Joan Rufenacht made a motion to table the discussion of the reduction of the SNF license from 110 to 96. The motion was seconded by Gary Neuenschwander. The committee voted all in favor.
- Theresa Pax presented the February Expense and Revenue Report.
- Theresa Pax shared that we are waiting for March bills so they are not ready for review and approval, but would be ready on Tuesday April 13 for the review and approval of two committee members. Gary Neuenschwander and Joan Rufenacht agreed to meet.
- Theresa Pax provided an update on outstanding accounts. There is one account of \$10,070 that is being investigated as a result of Medicare ending and the resident continued to reside at PV until their death. Three other accounts are being sent to a collection agency for the recovery of around \$19,686. The policy for “Self Pay Write Off Standard,” was presented to the committee.
- John Bernstein made a motion to adjourn, seconded by Linda Boll. The committee voted all in favor.
- The next meeting will be held on May 13, 2021 at 10:30am.