

**GREEN COUNTY
HUMAN SERVICES BOARD MINUTES
March 9, 2021**

Members Present: Mike Furgal, Jerry Guth, Herb Hanson, Sandra Horn, Anita Huffman, Russ Torkelson in person. Beth Luchsinger and Emily Zarling via zoom.

Members Excused: Kate Maresch.

Non Members Present: Daniel Williams, Lori Brown, Hailey Laws, Amber Russell, Morgan Kennison and Stephanie King in person. Mary Miller and Lisa Andreas via Zoom.

Call to Order: Hanson called the meeting to order at 2:00 pm.

Approval of the February 20, 2021 minutes—Action: Huffman motioned to approve the minutes, seconded by Horn, carried with a unanimous vote.

Committee Reports:

a. **Audit Committee—Action**

Furgal motioned to approve the February 2021 audit minutes as presented, seconded by Hanson, carried with a unanimous vote.

b. **Aging & Disability Advisory Committee—Information**

Torkelson reported on the meeting. New garage structure, Grant from the Bank of New Glarus for \$5,000 going to ADRC, cab transportation were the topics discussed.

c. **Regional ADRC Governing Board—Information**

Torkelson reported. Dementia Care Specialist, vaccinations and Transportation for vaccines were the topics discussed

d. **SWCAP Board of Directors—Information**

Furgal reported. Emergency Rent relief funds, Mortgage assistance, WI emergency payments, congregate housing, vaccinations, project recovery for farmers and approved COVID funding for Green County were the topics discussed.

Human Services Board Representatives for Child Advocacy Center (CAC)

Reaccreditation Meeting on May 11, 2021—Discussion & Possible Action: Williams discussed the need for board members to attend. He said it will be a virtual meeting. Russ, Anita and Beth plan on attending.

Recommendation to Explore Construction of Aging Transportation Garage— Discussion & Possible Action:

Williams explained the needs to have a place to put the vehicles. Williams said he spoke to Dick Marti, the Maintenance Director regarding the needs and plans for a garage. Kennison explained how the future garage would be funded and elaborated on the needs for the garage. Hanson inquired about Pleasant View parking their vehicle in the future garage and what will happen to the old garage? Furgal motioned to approve exploring this recommendation, seconded by Huffman, carried with a unanimous vote. Kennison added that the goal is to try to get this completed by next winter.

Recommendation to Construct Additional Office Space at the GSB—Discussion &

Possible Action: Williams explained what the needs are for the CLTS unit in order to meet the waiting list requirements by the state. Williams said he has looked at different options and explained those options to the board members. Miller said she and her staff understand the limitations and will be willing to move where ever is recommended. Guth inquired about putting two staff members in the room that was converted from a storage room to an office. Guth motioned to consult with Dick Marti, Maintenance Director, consult with Porter to see if the

building was designed for expansion, excluding the basement as an option, seconded by Horn, carried with a unanimous vote.

Comprehensive Community Services(CCS)Regional Model Change—Discussion &

Possible Action: Williams gave the board members a handout that outlined the two models, Shared Services Model vs Multi County Model. Green and Lafayette County are currently working under the Multi-County Model. Williams said he has been in contact in the Director of Lafayette County, Shane Schuhmaker. Schuhmaker would like to move forward with the Shared Services Model with Green County. This model would only share two functions of the program, the rest would all be done separately. Williams said he would know more after the Lafayette County board meets. Hanson requested for Williams to keep the board informed.

Orion Family Services Invoices from 2019—Discussion & Possible Action: Williams said invoices were received in 2020 for 2019 expenses from a contractor. Williams said Corporate Counsel directed Human Services not to pay the invoice. All invoices need to be submitted timely in order to be paid.

FY2020 Financial Update—Information: Laws gave the board members a handout of the summary of the Revenue and Expenses for 2020 for Human Services. She discussed specific items that affected the expenses and revenues and answered questions the board members had.

Contracts/Purchases over \$5,000 and under \$75,000—Discussion & Possible Action:

- a. Danica Rodriguez-Interpretation/Transcription 3/1/21-12/31/21 \$8,150
Williams said this contract is needed for the CLTS program, it is less expensive than SWITS for the same service.
- b. Lerdahl-Office Furniture-Williams gave a handout to the board members that listed the furniture that is needed in the agency. Guth asked about the use of file cabinets, Williams responded to his question.
- c. Avenues Counseling CCS Psychotherapy 4/1/21-12/31/21 \$40,080
Williams said the RFP process was completed and Avenues submitted a proposal. This contract would be funded by the CCS income.
Furgal motioned to approve contract a, b and c as presented, seconded by Huffman, carried by a unanimous vote.

Approval of Emergency/Transitional Housing Fund Awards—Discussion & Possible

Action: Williams gave a handout on the awards to be approved for two applicants. Williams recommends approving the two applicants and leaving the budgeted amount unspent. Torkelson motioned to approve the applicants and the unspent amount, seconded by Furgal, carried by a unanimous vote.

Approval of Operation of Vehicle & Use of Personal Vehicles Policy and Procedure—

Discussion & Possible Action: Williams discussed the Policy and Procedure and changes to the policy. No commercial insurance will be required of employees. The county insurance company will advocate and work with employee's insurance companies on claims as needed. Furgal motioned to approve the policy and procedure, seconded by Huffman, carried with a unanimous vote.

Board involvement in Policy Approval—Discussion & Possible Action:

Williams said that he reviewed the surveys that the board members filled out regarding Board involvement in policy approval. He said it appears the board would like involvement when there is a fiscal impact, otherwise the board will accept Williams discretion on all other policies.

Electronic Health Record System Update—Discussion & Possible Action: Williams discussed the handout that was given to the board members regarding the cost and services for

the Electronic Health Record System. Furgal motioned to put this on next month's agenda to allow Williams to explore other options, seconded by Guth, carried with unanimous vote.

Purchases over \$75,000 ---Discussion & Possible Action

a.	Netsmart	Phase 1 myEvolv Optimization		\$180,000
		On hold		
b.	Barb Kolb	CCS Psychotherapist	4/1/2021-12/31/2021	\$145,401.36
c.	Barb Kolb	CCS Psychotherapist	1/1/2021-12/31/2021	\$193,868.48

Williams said the rate for b and c is \$128.00 hour and is fully reimbursable.

Furgal motioned to approve contracts b and c, Horn seconded, carried with a unanimous vote.

Human Services Support of COVID-19 Emergency and Mass Vaccine Clinics—Discussion & Possible Action: Williams discussed employees helping out with the Vaccine Clinic, some departments paid their employees for helping out and other departments did not. Williams said Human Services employees will not be helping out unless Emergency Management and Public Health can't get volunteers.

Human Services Wage Scale—Discussion & Possible Action: Furgal motioned to postpone this until next month's meeting, seconded by Huffman, carried with a unanimous vote.

Training Requests—Action: No trainings for March 2021.

Director's Report—Information: Williams gave the board members his director report for March and discussed the topics on the report.

Next meeting Date & Time: April 20, 2021 2:00 p.m. There will be an option to attend via Zoom.

Public Comments (limited to 5 minutes each): None

Statement of purpose for closed session by the Committee Chair as follows: That purpose being considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility pursuant to Wis. Stat. 19.85(1)(c). Specifically, discussion regarding exit review of former Economic Support Specialist.

Motion to enter into closed session as appropriate, roll call vote required unless unanimous: Huffman motioned to enter into closed session, seconded by Furgal, carried with a unanimous vote.

Motion to reconvene to open session for discussion and possible action on its discussed in closed session: Guth motioned to approve reconvene to open session, seconded by Horn, carried with a unanimous vote.

Adjourn: Furgal motioned to adjourn, seconded by Huffman, carried with a unanimous vote.

Minutes submitted by:
Lori V. Brown
Business Manager