

# Green County Committee Meeting

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## Pleasant View Nursing Home Oversight Committee Meeting Minutes

Location: Pleasant View Nursing Home – Community Room

February 9, 2023

Present: were Linda Boll, Joan Rufenacht, David Bristow

Present via conference call: Todd Larson, Paul Roemer

Also present: Maria B. Johnson, Theresa Pax, Heidi Schmoltdt

1. Linda Boll called the meeting to order.
2. Approval of the January 12, 2023, meeting minutes. Dave Bristow moved to approve the January 12, 2023, meeting minutes with the amended changes, seconded by Joan Rufenacht. Committee voted all in favor and motion passed.
3. Public Comment (time limit not to exceed three minutes per person or thirty minutes total)
  - a. No public present.
4. Review of Administrator Goals-Maria Johnson provided an overview of projects that have begun and are moving forward.
5. Review of exit interviews-Maria Johnson provided data regarding results of exit interviews. Committee will review exit interview data on a monthly basis.
6. Recruitment-Maria Johnson presented an overview of the current recruiting efforts.
  - a. Discussed barriers such as application process and inability to offer unique shift pay options.
  - b. Marketing campaign launching in the Stephenson County area. The marketing slide and video presentation were played for the committee to view the efforts being made for recruitment.
7. Census and DSU (Dementia Stabilization Unit)-
  - a. Census currently at 62 with another resident being admitted the week of February 13.
  - b. DSU opening Monday Feb 13 with a resident being admitted. The CBRF (Community Based Residential Facility) supervisors have completed certification to train new staff for this unit.
8. COVID outbreak-The resent COVID strain was very contagious leaving 16 residents and 13 staff testing positive for COVID within a 5-day period. Residents did not experience serious illness. Currently zero COVID positive residents and staff.
9. Discussion and possible action regarding DON (Director of Nursing) employee RB moving from Step 6 to Step 9. RB had longevity in current position when promoted within and only allowed a certain step without a significant raise. The job duties have significantly increased and at the current step according to Leading Age Wage Survey moving to Step 9 is still \$3.00 less than the lowest wage pay scale for this position. David Bristow made a motion to approve DON (Director of Nursing)

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- position from Step 6 to Step 9, seconded by Joan Rufenacht. Committee voted all in favor and motion passed.
10. Supplemental payment funds-A request was made by other county administrators to legislators for DHS (Department of Human Services) to explain why supplemental payments were skewed and smaller than previous years. There was money left over. The monies usually given in lump sum in December and June. Now facilities will be given daily payments throughout the year by increased Medicaid rates.
  11. Review December financials
    - a. Theresa Pax presented the December 2022 financial report.
    - b. Theresa Pax presented the January 2023 bills. The committee appreciates the hard work and clarity with which the budget was presented and encourages staff to continue to explore options and be diligent in reducing costs and increasing revenue to improve the financial situation. Joan Rufenacht moved to approve the January 2023 bills, seconded by Dave Bristow. Committee voted all in favor and motion passed.
  12. Business by board members
    - a. Any item requiring action must be placed on a future committee agenda: Items may only be discussed, and any item requiring action must be placed on a future committee agenda.
  13. Next meeting Date: March 9, 2023
  14. Joan Rufenacht called meeting to adjourn, seconded by Todd Larson. Committee voted all in favor.