

SOUTH CENTRAL WISCONSIN RAIL TRANSIT COMMISSION

PO Box 262 • 20 S Court Street • Platteville, Wisconsin 53818
 Harvey Kubly, Chair • Commission Office Phone 608.342.1637 • Fax 608.342.1220
 MEMBER COUNTIES: DANE • GREEN

**Wednesday, January 27, 2021, 2:00 PM, Green
 County Courthouse, 2nd Floor Courtroom, 1016
 16th Ave, Monroe, WI
 Online and by Phone via ZOOM**

1. **2:00 Call to Order** – *Harvey Kubly, Chair*
2. Roll Call. **Establishment of Quorum** – *Matthew Honer, SCWRTC Administrator*

	Commission members present for all/part of meeting:	Others present for all/part of meeting:
Dane County	Jay Allen	<i>Absent</i>
	Chris James	X
	Roger Hillebrand, <i>Vice Chair</i>	X
Green County	Harvey Kubly, <i>Chair</i>	X
	Oscar Olson, <i>Secretary</i>	X
		<ul style="list-style-type: none"> Matthew Honer - Admin. Drew Hanson – WIDNR Teri Beckman, Susan Nast – WisDOT. Troy Maggied - SWWRPC

A quorum was established.

3. Action Item. **Certification of Meeting’s Public Notice** – *Prepared by Honer*
 Honer stated the notice and agenda were sent to the counties and confirmation of posting was received.
 - Motion to approve certification of meeting –Olson/Hillebrand. Passed Unanimously*
4. Action Item. **Approval of Agenda** – *Prepared by Honer*
 Honer stated item #13 should be amended to read “MOU between SCWRTC and SWWRPC”
 - Motion to approve amended agenda. – Hillebrand/Olson. Passed Unanimously*
5. Action Item. **Approval of draft October 2020 meeting minutes** – *Prepared by Honer.*
 - Motion to approve October 2020 draft minutes – James/Hillebrand. Passed Unanimously*
6. Updates. **Announcements by Commissioners**
 No announcements
7. Updates. **Public Comment**
 No public comment.

REPORTS & COMMISSION BUSINESS

8. **SCWRTC Financial Report** – *Kubly, Chair (Acting Treasurer).*
 Kubly reported the total of checking and savings accounts was \$138,041.70 at the end of 2020. Hillebrand expressed concern about the Commission only receiving 0.90% on a CD. Kubly expressed that Greenwood Bank rolled the account without contacting Kubly or the acting Treasurer. This is the reason why the Commission has since changed banks. Kubly reported two bills. SWWRPC Q4 2020 for \$1100.00, and from Boardman Clark for \$975.00, and a bill for Kubly’s stamp and copy expenses of \$12.50.
 - Motion to accept the treasurers report and pay the bills. – Hillebrand/Olson. Passed Unanimously.*
9. **WisDOT Report** – Susan Nast, Teri Beckman- WisDOT.
 Beckman reported that WisDOT- Rails and Harbors is in the process of fill the vacant railroad real estate position.
10. **WIDNR Report** – Drew Hanson, WIDNR.
 Hanson reported that the snowmobile trails are open on the trail where it is allowed. WIDNR are working on scheduling projects to address failing culverts. The southwest Savanna Master Plan is nearing the end of development and will be released for public review in the coming months. As part of the plan, there is an evaluation of expanding project boundaries

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along the Badger State Trail near Whalen Rd, Sun Valley Parkway, and the Stewart Tunnel. Kubly asked for clarification on boundary expansion. Hanson explained, this is where the DNR is considering acquiring additional property adjacent to the trail. Needs for a parking lot near Waylon Rd., expand boundary to acquire property to eliminate trespass Sun Valley Parkway, and expanding a wider corridor around the Stewart Tunnel so that the public could move over the tunnel rather than using the township roads.

James talked about stormwater improvements north of McKee Rds. and one of those solutions may involve armoring the southern abutment of the trestle north of McKee Rd.

11. SCWRTC Administrator's Report – Honer, SCWRTC Admin.

Honer reported that he spent time going through the Commissions records in an attempt to locate bridge plans on the Wisconsin section of the trail, he was unable to locate any bridge engineering files. He also was working with the former treasurer to get up-to-speed on tasks and responsibilities prior to their resignation.

12. Update on Stewart Tunnel – Drew Hanson, WIDNR.

Hanson stated that monthly meetings are ongoing to continue to address the issue. The bat biologist is currently visiting the Tunnel and monitoring the hibernation of bats and monitoring the rock falls. WIDNR staff contacted the town to discuss a designated reroutes for town roads. A member of engineering staff is working on the scope of work and the chief engineer is scheduling a site visit with a prospective consultant.

Honer asked if WIDNR has had any further discussion with state legislatures about the tunnel ahead of the budget season. Hanson stated that WIDNR has not.

13. Discussion and Action on MOU between SCWRTC and SWWRPC for bookkeeping – Honer, Admin.

Honer stated that he spoke with Kubly following the resignation of the treasurer to discuss the transition again. The Commission has had approximately 4 treasurers over the past 3 years and the bookkeeping has become a mess. Honer believes that he can do this work in order to provide consistency and help attract a new treasurer by lowering the burden of the position. Honer stated that SWWRPC would charge \$60/hr. to do this work and that SWWRPC is insured to do this work. Kubly stated he is in favor of this arrangement and believes it is probably overdue.

- *Motion to approve the MOU between SCWRTC and SWWRPC for bookkeeping – Olson/Hillebrand. Passed Unanimously.*

14. Action Item – Adjournment

- *Motion to adjourn at 2:34 – Hillebrand/Olson. Allen/Lowery. Passed Unanimously.*