

## GREEN COUNTY PUBLIC HEALTH DEPARTMENT MEETING MINUTES

**DATE:** January 11, 2023

**TIME:** 3:00 pm

**LOCATION:** Public Health Conference Room, Government Services Building, Monroe, WI 53566

**Meeting was called** to order by Barb Krattiger. Those present: Harvey Kubly, Joan Winn Rufenacht, Vicki Evenson, Sue Nelson. Excused: Sam Wilke, and Dr. Joshua Schulist. Absent: Dr. Julio Rodriguez.

Staff: RoAnn Warden, Valerie Reichling, Bridget Zimmerman

**Moved to approve** the December 2022 agenda by J. Rufenacht and seconded by V. Evenson. Motion Carried.

**Moved to amend** the December 2022 minutes to reflect the roll call vote by H. Kubly and seconded by V. Evenson. Motion Carried.

**Public Comment: None**

**2023 Department Communications Plan Presented** by Public Health Educator, Bridget Zimmerman.

**Moved to approve** the bills as submitted by S. Nelson and seconded by V. Evenson. Motion Carried.

**Health Officer's Report:** RoAnn Warden

- December Program Statistics and Activities. Handout
- WI Dept Health Services Consolidated Contract for 2023. Handout
- Out of State Travel Request for PHEP coordinator to attend National Preparedness Summit in Atlanta, GA, April 23-27.
- Personnel Update-WIC Director resigned. Recruitment underway.

**Moved to approve** out-of-state travel request by S. Nelson and seconded by J. Rufenacht. Motion Carried.

**Discussion was held** regarding the process for filling the medical advisor and citizen member positions. Committee requested an update at next meeting.

**Moved to approve** the Health Officer's report by J. Rufenacht and seconded by S. Nelson. Motion Carried.

**A motion** to adjourn was made by H. Kubly and seconded by V. Evenson. Motion Carried.

Next Meeting: February 8, 2023

Submitted by: Valerie Reichling