

**GREEN COUNTY
HUMAN SERVICES BOARD MINUTES
January 10, 2023**

Members Present: Mike Furgal, Russ Torkelson, Todd Larson, David Bristow, Linda Boll, Anita Huffman, Sandy Horn and Sarah Endicott

Members Excused: Will Oemichen

Non-Members Present: Daniel Williams, Hailey Laws, Mary Mezera, Stephanie King, Dee Jaye Miles and Lisa Bergum

1. **Call to Order:** Furgal called the meeting to order at 2:00 p.m.
2. **Approval of December 13, 2022, Minutes:** Motion by Boll, seconded by Larson to approve the December 13 Human Services Board meeting minutes as written. Motion carried with a unanimous voice vote.
3. **Public Comments (limited to 3 minutes each):** No public comments.
4. **Committee Reports:**
 - a. **Audit Sub-Committee -- Action**
Boll reported on the December 14 meeting. Motion by Boll, seconded by Huffman to approve the minutes for the December 14 meeting. Motion carried with a unanimous voice vote.
 - b. **Aging & Disability Advisory Committee --- Information**
Furgal reported there was no meeting.
 - c. **Regional ADRC Governing Board --- Information**
Torkelson reported there was no meeting.
 - d. **SWCAP Board of Directors --- Information**
Furgal reported on the meeting.
5. **Acceptance of Department of Children & Family Youth Innovations Grant for \$100,000:** Members received a handout detailing the Youth Justice Innovation Grant in the amount of \$100,000 for the Mentoring Program. Children, Youth & Families Manager, Dee Jaye Miles, spoke about the program, staff providing the services and caseload. Motion by Larson, seconded by Huffman to request that the County Board accept the Youth Justice Innovations Grant funding from the Department of Children & Families for the Mentoring Program. Motion carried with a unanimous voice vote.
6. **Approve contract for Brick House Expansion Architectural Services:** Members received a handout detailing the 2 contract proposals for the Brick House Expansion architectural services. Williams explained both. Discussion followed about the hourly rate billed services and electrical and technology costs associated with the proposals. Funding of any additional, unforeseen expenses was also discussed. Motion by Torkelson, seconded by Endicott to accept and approve the Studio GWA contract for the Brick House expansion architectural services. Motion carried with a unanimous voice vote.
7. **Approval of Contracts/purchase(s) over \$10,000 and under \$75,000:** Williams explained the contracts listed under this agenda item and the services provided. The total of the contracts was \$126,895. Motion by Larson, seconded by Boll to approve the contracts. Motion carried with a unanimous voice vote. Contracts will be forwarded to the County Board for full final approval.

8. **Recommend CCS Service Facilitator rehire receive credit for past employment with Human Services in calculating vacation time:** Williams requested that the CCS Service Facilitator rehire receive credit for her past employment with Green County Human Services in calculating vacation time. Policy discussion followed. Motion by Torkelson, seconded by Endicott to recommend to the Personnel & Labor Relations Committee that the employee be given an additional 40 hours vacation for past employment. Motion carried with a unanimous voice vote.
9. **Discuss Wisconsin County Human Services Association (WCHSA) 2023-25 Budget Priorities:**
Members received 2 handouts detailing the Wisconsin County Human Services Association budget proposals for 2023 – 2025.
 - a. **Keep Children at Home:** Williams explained the items under this budget proposal. Miles added that possible changes in parental cost shares for parents paying child support could impact funding also.
 - b. **Help People When They Need Help:** Williams explained the items under this budget proposal. Regional Aging & Disability Resource Center Manager, Mary Mezera, spoke about funding for the Aging & Disability Resource Centers and changes to how those amounts are determined per county. Non-lapse funding usage, tax levy usage and wait lists for other programs were also discussed. Williams briefly explained the State's budget process and included information on Human Services Day 2023 at the Capitol for interested members.
10. **Approval of Training Requests:** There were no training requests to approve.
11. **Directors Report:** Williams reported. Items included Covid-19 precautions, agency program audits, the opioid settlement and personnel changes. Also discussed was the phone migration from TDS to Zoom, the new agency vehicle and holiday activities.
12. **Establish Representatives for January Human Services Audit:** Representatives for the January Human Services audit meeting were already established prior to this meeting.
13. **Committee Raised Topics – Items may only be discussed and any item requiring action must be placed on a further committee agenda:** There were no committee raised topics.
14. **Establish Next Meeting Date & Time:** The next meeting will be Tuesday, February 14, 2023 at 2:00 p.m.
15. **Adjourn:** Motion by Horn, seconded by Bristow to adjourn the meeting. Motion carried with a unanimous voice vote.

Minutes submitted by:
Lisa Bergum
Account Clerk