

GREEN COUNTY COMMITTEE MEETING NOTICE

COMMITTEE: PERSONNEL AND LABOR RELATIONS COMMITTEE

DATE: Wednesday, August 30, 2023

TIME: 5:00 PM

LOCATION: Green County Historic Courthouse
County Board Room
1016 16th Ave, Monroe, WI 53566

AGENDA

1. Call to order by Chair
2. Approve the minutes of the July 26, 2023, meeting
3. Discussion and possible action regarding travel request for Property Description Technician and County Treasurer to attend WRPLA Annual Conference
4. Discussion and possible action regarding carryover of vacation time for UW-Extension Office Manager
5. Discussion and possible action regarding one-time grant-funded payouts for Health Department Staff
6. Discussion and possible action regarding creation of Human Services positions:
 - a. 1.0 FTE Children, Youth, & Families/Children's Long-Term Support Caseworker
 - b. 1.0 FTE Account Clerk – Billing Specialist
 - c. 1.0 FTE Crisis Case Worker
 - d. 1.0 FTE Children, Youth, & Families/Child Advocacy Center Mental Health Therapist – Certified
 - e. 1.0 FTE Children, Youth, & Families Truancy Coordinator
 - f. 1.0 FTE Children, Youth, & Families Human Services Assistant
 - g. 1.0 FTE Children, Youth, & Families Human Services Assistant
 - h. 1.0 FTE Recovery Coach
7. Discussion and possible action regarding extending 12-hour shift MOU with Deputy Sheriff's Association through 2024
8. Discussion and possible action regarding creation of 1.0 FTE Legal Secretary Position in the District Attorney's Office
9. Discussion and possible action regarding Highway position modifications:
 - a. Elimination of Admin Assistant
 - b. Elimination of Engineer Technician position
 - c. Elimination of Shop Superintendent position
 - d. Elimination of B&G Stockroom position
 - e. Creation of Foreman position
 - f. Creation of Office Assistant
 - g. Creation of Mechanic position
10. Statement of purpose for Closed Session under Wis. Stats. 19.85(1)(c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, **Specifically: Promotion of M.W. from B&G Stockroom to Skilled Laborer**

Members: Jerry Guth, Kristi Leonard, Dave Tschudy, Richard Thoman, Michael Furgal, Harvey Mandel, and Linda Boll

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the Green County Clerk's Office at (608) 328-9430.

11. **Motion to enter into closed session**
12. **Motion to enter into open session for discussion and possible action on items discussed in closed session**
13. Discussion and possible action regarding lobbying with ETF regarding insurance rates
14. Discussion and possible action regarding Human Resources 2024 Budget
15. Update from Personnel Subcommittee
16. Approval of HR Director's attendance at WACPD (Wisconsin Association of County Personnel Directors) Fall Conference on September 7 and 8, 2023, at the Radisson Hotel in La Crosse, Wisconsin
17. Discussion and possible action regarding County Clerk travel request for WCA Conference in Wisconsin Dells 9/17/23 – 9/19/23
18. Discussion and possible action regarding Overtime and Comp Time Report
19. Exit Interviews
20. Bills
21. Adjourn

Members: Jerry Guth, Kristi Leonard, Dave Tschudy, Richard Thoman, Michael Furgal, Harvey Mandel, and Linda Boll

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