

GREEN COUNTY COMMITTEE MEETING NOTICE

COMMITTEE: PERSONNEL AND LABOR RELATIONS COMMITTEE

DATE: Wednesday, May 25, 2022

TIME: 5:00 PM

LOCATION: Green County Historic Courthouse
County Board Room

AGENDA

1. Call to order by County Clerk
2. Election of Chair and Vice-Chair
3. Approve minutes of the March 30, 2022, meeting
4. Discussion and possible action regarding modifications to Human Services positions:
 - a. Elimination of the CCS Office Associate, Grade E
 - b. Elimination of the CLTS/B3 Program Specialist, Grade F
 - c. Creation of Account Clerk – Billing Specialist, Grade F
5. Discussion and possible action regarding merit pay compensation of \$3,800 for former Solid Waste Manager
6. Statement of purpose by the Chair for closed session pursuant to Wis. Stat. 19.85(1)(c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, **Specifically:**
 - a. Discussion and possible action regarding paying Landfill Laborer C.M. to Payroll Group 5, Grade 72, Step 6, retroactive to March 25, 2022
 - b. Discussion and possible action regarding compensating Landfill Office Manager at Payroll Group 6, Grade 18, Step 3 temporarily until those duties are no longer performed, for hours spent performing duties that would have been performed by the former Solid Waste Manager retroactive to March 25, 2022
 - c. Discussion and possible action regarding Highway Department promotion of B.H. from Semi-Skilled, Grade 74, Step 8, to Skilled Laborer, Grade 75, Step 8
7. **Motion to enter into closed session (roll call vote required unless unanimous)**
8. **Motion to enter into open session for discussion and action on items discussed in closed session**
9. Discussion and possible action regarding contribution to Green County VEBA accounts
10. Discussion and possible action regarding approval of Employee Handbook language regarding Job Transfers, Leave of Absence, Compensatory Time, and Vacation Time
11. Discussion and possible action regarding mileage reimbursement for county employees and officials
12. Discussion and possible action regarding future meeting days and times
13. Discussion and distribution of current overtime usage
14. Travel Requests
 - a. Arianna Voegeli, County Clerks Association Conference – Chippewa County
15. Exit reviews
16. Approve bills
17. Adjourn

Members: Jerry Guth, Kristi Leonard, Dave Tschudy, Richard Thoman, Michael Furgal, Harvey Mandel, and Linda Boll

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the Green County Clerk's Office at (608) 328-9430.