

# GREEN COUNTY HUMAN SERVICES BOARD

Date: **January 12, 2021 at 2:00 P.M.**  
 Location: Government Services Building  
 Multipurpose Rooms 2 & 3

**Join Zoom Meeting**  
<https://gchsd.zoom.us/j/97888316033>

Join by Phone: (312)626-6799

Meeting ID: 978 8831 6033

Passcode: 822185

*Pursuant to EO #1, face coverings are required in the Government Services Building, unless you have an exception as outlined in the Emergency Order. Disposable facemasks will be available if you do not have a face covering.*

## AGENDA - AMENDED

- 1) Call to Order
- 2) Approval of December 8, 2020 Minutes – *Action*
- 3) Committee Reports:
  - a. Audit Committee – *Action*
  - b. Aging & Disability Advisory Committee – *Information*
  - c. Regional ADRC Governing Board – *Information*
  - d. SWCAP Board of Directors – *Information*
- 4) Contracts over \$5,000 and under \$75,000 - *Action*

Vendor	Service	Dates	Amount
ARC Community Services, Inc.	AODA Residential - Drug Court Client (150 Days)	01/01/21 – 12/31/21	\$19,428.00
Heather Holcomb	Fiscal/Billing Services	01/01/21 – 06/30/21	\$13,380
Home Together	Supportive Home Care	01/01/21 – 12/31/21	\$28,445.00
Main Street Counseling	CCS Psychotherapy	12/07/20 – 12/31/21	\$13,747.20
Productive Living Systems, Inc.	CBRF – CSP Client	01/05/21 – 07/05/21	\$36,470.98

- 5) Vacation benefit for a CLTS Case Worker candidate – *Discussion & Possible Action*
- 6) Resolution to Eliminate 1.0 FTE AODA Secretary – *Discussion & Possible Action*
- 7) Resolution to Create 1.0 FTE Billing Specialist – *Discussion & Possible Action*
- 8) \*Recommend Job Title Change and the Reclassification of the Six (6) Secretary Positions at Human Services – *Discussion & Possible Action*
- 9) \*Recommend Reclassification of Receptionist Position at Human Services - *Discussion & Possible Action*
- 10) \*Recommend Amending Human Services Pay Scale Grade 51 to increase the steps by 4% – *Discussion & Possible Action*
- ~~11) Emergency/Transitional Housing RFP – *Discussion & Possible Action*~~
- 12) Mileage Reimbursement and County-Owned/Leased Vehicles – *Discussion & Possible Action*
- 13) Agency Cell Phone Policy – *Discussion & Possible Action*
- 14) Human Services Board Involvement in Policy Creation & Approval - *Discussion & Possible Action*
- 15) \*Bill Approval Process – *Discussion & Possible Action*
- 16) Human Services Wage Scale – *Discussion & Possible Action*
- 17) Training Requests – *Action*
- 18) Director's Report – *Information*
  - a. Operations Update
  - b. Personnel Changes & Exit Interviews
- 19) Next Meeting Date & Time – *Action*
- 20) Public Comments (limited to 5 minutes each)
- 21) Adjourn

\* Indicates amended item.

*PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters or other auxiliary aids. For additional information or to request this service, call 608-328-9393.*

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